

RENCANA PELAKSANAAN PEMBELAJARAN DARING

Sekolah : SMA AL KAMAL	Kelas/Semester : XI / 1	KD : 3.3 dan 4.3
Mata Pelajaran : Bahasa Inggris	Alokasi waktu : 2 X 45 menit	Pertemuan ke : 1
Materi : <i>Invitation Letter</i>		

A. Tujuan Pembelajaran

Melalui pembelajaran Invitation dengan pendekatan pembelajaran scientific yang diharapkan adalah students centered berbasis TPACK menggunakan strategi berpartisipasi dalam pembelajaran serta metode diskusi dan tanya jawab dengan model *Problem Based Learning*, peserta didik mampu dan terampil **Mengidentifikasi** (C1) struktur teks, fungsi sosial, unsur kebahasaan yang ada didalam *formal invitation letter* termasuk tujuan teks undangan, **Menentukan** (C3) teks undangan secara structural secara baik dan benar sesuai dengan penggunaannya, **Membuat** (P5) teks undangan formal sesuai struktur dengan sajian inovatif yang dihasilkan oleh peserta didik sesuai dengan konteks penggunaannya secara baik dengan rasa percaya diri, disiplin, santun dan tanggung jawab.

B. Kegiatan Pembelajaran

Media	Alat/Bahan	Sumber Belajar
<ul style="list-style-type: none"> • Google Classroom • Google Meet • Video Youtube • Whatsapp group • Slide Presentasi (ppt) • Ms. Word / HVS • Aplikasi mengedit 	<ul style="list-style-type: none"> • Laptop • PC • Smart Phone • Tripod • Speaker or headset • LKPD • Google Form • Video Pembelajaran 	<ul style="list-style-type: none"> • Buku siswa Pathway to English for SMA / MA Grade XI. • Talk Active Grade XI Bahasa Inggris. • LKS Kelas 2 Semester Ganjil • https://www.youtube.com/watch?v=x5MwbupmySI • https://files.liveworksheets.com/def_files/2020/8/25/825225240551019/8252252406273.pdf • https://www.liveworksheets.com/worksheets/en/English_as_a_Second_Language_(ESL)/Invitations/Would_you_like_to_come_to_my_graduation_\$_-_Reading_zz1430620mu

Pendahuluan (15 menit)	<ul style="list-style-type: none"> • Guru melakukan pembukaan dengan memberi salam, memotivasi dan mengkondisikan suasana belajar yang menyenangkan. • Guru memeriksa kehadiran peserta didik sekaligus peserta didik menyiapkan diri untuk belajar dan memeriksa kerapihan diri. • Guru meminta ketua kelas untuk berdoa sebelum memulai pembelajaran. • Guru memberikan rangsangan berupa beberapa pertanyaan kepada peserta didik. <ol style="list-style-type: none"> 1. Have you ever come to the party? 2. What kind of parties have you been to? 3. Have you ever invited someone to come to your party? 4. How did you invite them? • Guru menyampaikan kompetensi dasar atau tujuan pembelajaran yang akan dicapai melalui tayangan power point.
Kegiatan Inti (35 Menit)	<ul style="list-style-type: none"> • Peserta didik menyimak video yang di sajikan guru melalui link youtube pada GMeet. • Peserta didik mengidentifikasi informasi – informasi yang didapat melalui video. • Peserta didik menjawab pertanyaan yang diberikan oleh guru secara lisan. <ol style="list-style-type: none"> 1. What is invitation? 2. What is the type of invitation letter? 3. Based on the Video, what school that held the competition? 4. When the meeting will be held? 5. In what event, do we use an Invitation? • Peserta didik dibagi menjadi 4 kelompok. • Setiap peserta didik di berikan LKPD yang sudah dikirimkan melalui google classroom. • Dengan arahan guru, peserta didik berdiskusi melalui whatsapp group secara berkelompok mengerjakan LKPD.

	<ul style="list-style-type: none"> • Peserta didik mendiskusikan tugas yang diberikan terkait menentukan struktur yang tepat dari sebuah contoh Invitation dan mengerjakan soal – soalnya. • Peserta didik secara berkelompok menyajikan hasil kepada guru dengan mengirim melalui google form. • Guru mengevaluasi hasil yang disampaikan oleh peserta didik. • Peserta didik berkesempatan untuk mengemukakan pendapat dan bertanya tentang hasil diskusi atau tentang yang belum dipahami
Penutup (10 enit)	<ul style="list-style-type: none"> • Peserta didik diberikan refleksi terhadap proses pembelajaran: <i>Well, class, you have done a very good job today. Most of you are active. I hope next time, all of you involve in the interaction. How do you feel during the lesson? Is there anyone want to say something?</i> • Peserta didik dan guru menyimpulkan apa yang dipelajari hari ini <i>“Who can conclude what you have studied during this meeting?”.</i> • Guru memberikan evaluasi berupa membuat sebuah Invitation secara berkelompok. <i>“Work in groups of four and make an invitation from the situation given below. Make them in the form of formal invitation cards or letters.</i> • Guru menyampaikan rencana kegiatan pembelajaran untuk pertemuan berikutnya • Menutup kegiatan dengan berdo’a.

C. Aspek Penilaian

Keterampilan	Sikap	Pengetahuan
Penilaian keterampilan melalui membuat hasil laporan dan membuat Iklan sederhana sebagai implementasi dari <i>Analytical Exposition</i> .	Melalui pengamatan perilaku sikap spiritual dan sikap sosial dalam melakukan diskusi tentang <i>Analytical Exposition text</i> sesuai dengan situasi dan kondisi yang diberikan dalam penilaian sikap (simpati dengan santun, ingin tahu, teliti, percaya diri, bertanggung jawab, serta mampu bekerja sama).	Melalui instrumen tes tertulis sesuai dengan instrumen dan rubrik penilaian pengetahuan.

Jakarta, 21 Juni 2021

Mengetahui :

Guru Mata Pelajaran

Kepala Sekolah

Dani, S. E., M. Pd.

Sysca Yuliaeni Permana, S. Pd.

NIP:

NIP:

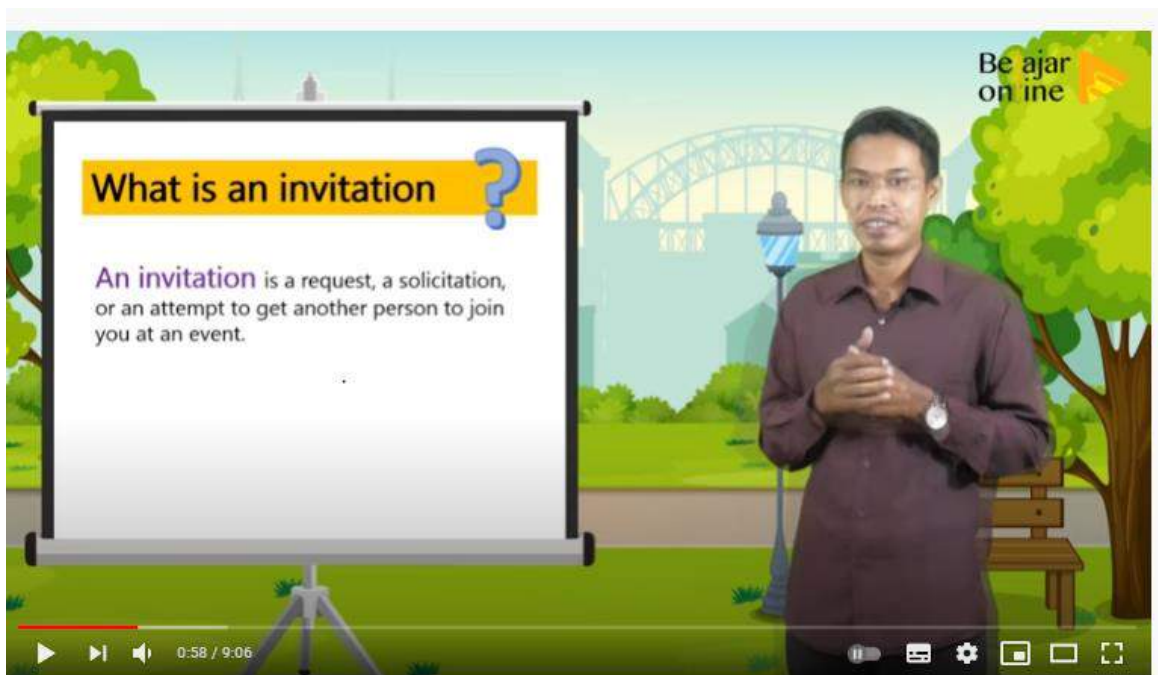
BAHAN AJAR



Learning Materials

a. Definition

When you want someone to attend an event that you host, you can send an invitation. Invitation can be written on a card, a letter or an Email. Shorter invitation such as one to a wedding party, birthday party are usually written on a card and the longer one like invitation to celebrate school or office anniversary usually written in a letter. Invitation is a request, a solicitation, or an attempt to get another person to join you at a specific event. Indeed, An invitation a text which containing a request, a solicitation, or an attempt to get another person to join you at a specific event.



(<https://www.youtube.com/watch?v=x5MwbupmySI>)

Social function: to request the attendance of a particular person, group of people, or representative of an organization at a particular event.

Language features:

Mostly using simple present tense;

- (1) *Verb in present tense* for example *invite, attend etc.*
- (2) *Verb in future tense; will take place, will start, will celebrate*

The Purpose of invitation is “To invite someone attend/come an event.”

Events of Invitation;

- Birthday : Ulang tahun
- Weeding : Pernikahan
- Anniversary : Hari jadi
- Meeting : Rapat
- Graduation : Kelulusan
- Dinner : Makan malam

Here are some expressions of Invitation on the table :

Inviting	Accepting an Invitation	Declining an Invitation
Do you want to go to the cinema tonight?	Sure. What time?	I'd love to, but...
Would you like to go to the theater tomorrow?	I'd love to, thanks.	I'm sorry I can't, I have to...
Would you be interested in going to the stadium next Sunday?	That's very kind of you, thanks.	I'm afraid I can't. Thanks anyway.
How do you fancy going to the restaurant for dinner?	That sounds lovely, thank you.	I'm so sorry, I'll be very busy tomorrow night.
How about going to the movies?	What a great idea, thank you.	I wish I could, but...
Care to come over for lunch?	Sure. When should I be there?	Thank you but I have another schedule

The Expressions of Invitation

- I invite you to come...
- I invite you to join...
- Would you like to come
- Would you like to join us
- I would like to invite you
- Request the present of...

Type of Invitation Letter

Formal Invitation

Formal invitation letters / Official Invitation letters are the one's which are written for inviting officials and certain distinguished people for their participation in various activities. Also referred as Business Invitation Letters, these follow a formal format with a formal tone. Some of these letters are related to meetings, interviews, training, conferences, inaugurations etc.

Informal Invitation

Informal invitation / Personal Invitation letters are the one's which are written for inviting friends, peers, relatives, family members, neighbors etc. for social occasions or events.

Generic Structure of Invitation

Writing a good invitation letter can take up more time, if you don't know where to start. We put together some tips and examples of invitation letters to help you along.

- ➔ Event title : The purpose or type of event
- ➔ Orientation : What will or who will come
- ➔ Date and time : When or where the event will be held
- ➔ Closing statement : Hope of the writer to the reader to come to his or her event

The Format of Invitation:

1. **Invitee:** Who are invited (Receiver / To)
2. **Body of Invitation:** Content of the invitation
 - **Subject:** Event
 - **Day or Date:** When the event will be held
 - **Time:** When the event will be held
 - **Place:** Where the event will be held
3. **Inviter:** Who are inviting (Sender / From)

Examples of Invitation

1. Contoh undangan menghadiri rapat (Formal) (Meeting Invitation)

Student's Organization
SMP Tunas Bangsa
Jl. Sumpah pemuda no.1 Indonesia

Dear Nia

We invite you to attend our meeting that will be held:
Day/date: Saturday/11 July 2016
Time: 10.00 pm
Place: At AULA school

The meeting will discuss about preparation class meeting completion.
Please come on time, se you there.

Dian
Secretary

Rudy
Chairperson

2. Wedding Invitation

The diagram shows a formal wedding invitation card with the following text and labels:

Organization's Graphic Element (Label 1)

Mr. and Mrs. John Doe (Label 2)

request the pleasure of your company (Label 3)

at a reception and dinner (Label 4)

in honor of (Label 5)

Dr. and Mrs. Crawford (Label 6)

on Friday, the twelfth of May (Label 7)

two thousand and five (Label 8)

at seven o'clock (Label 9)

Benson Hotel
309 SW Broadway
Portland (Label 10)

R.S.V.P.
Who to contact
Contact address
Contact phone number and/or
E-mail address (Label 11)

Black Tie
Entertainment
begins
at nine o'clock. (Label 12)

Tips!

Common format of a formal invitation (Card):

- The first line is the name of the person who invites.
- The second line is the request for participation
- The third line is the name of the person (s) invited
- The fourth line is the occasion for invitation
- The fifth line is the time and date of the occasion
- The sixth line is the place of the occasion
- The last line is the request for reply

Common Structure of a formal invitation (letter):

- 1) Heading (address of the host; optional)
- 2) Inside address (address of the invitee).
- 3) Salutation (Opening Greeting).
- 4) Body of the (gives the details of the place, date and time of the event and other information related to the event).
- 5) Complimentary Close (The conclusion of all letters is a brief phrase showing respect. Only the first word of this closing is capitalized).
- 6) Signature (The name of the sender must also be included under the signature. It appears in brackets along the writer's designation).

Note

RSVP or R.S.V.P. is adopted from French word **répondez s'ilvous plait** which means please answer. The receiver of the invitation must tell the host whether they plan to attend the event or not.

Lembar Kerja Peserta Didik

Name :

Class : XI IPA / IPS

Topic : Let's Write an Invitation

Skill : Writing

Indikator :

Mengidentifikasi (C1) isi terkait struktur teks, fungsi sosial, unsur kebahasaan yang ada didalam *formal Invitation Letter* termasuk tujuan teks undangan.

Menentukan (C3) struktur teks *Invitation Letter* secara baik dan benar sesuai dengan penggunaannya.

Membuat (P5) teks undangan formal sesuai struktur dengan sajian inovatif sesuai dengan konteks penggunaannya secara baik dan bertanggung jawab.

Name :
Class :

DRAG THESE

LAYOUT FORMAT OF AN INVITATION

A. Drag and drop

Drop here!

Mr. and Mrs. Pujiyanto } Name of the hosts
cordially request the pleasure of your } Phrasing the invitation
company
on the wedding ceremony of their } The kind of event
daughter

Siti With Davy

On Friday, the twelfth of December } Date
at seven o'clock in } Time
Gedung Kartini } Venue
Jl Gatot Subbaroto
Jakarta

R. S. V. P } Special instruction
Yani }
Dinner will be served at
8pm sharp.

02126734578 } Request to respond
Rspwedding@my.mail.co.m

B. Based on the invitation above, now do the following task. Choose the best option!

1. It is an invitation for **wedding invitation**.
2. It is a/an **formal** type of invitation.
3. The hosts of occasion are **Mr and Mrs. Pujiyanto**.
4. Siti is the **daughter** of Mr. and Mrs. Pujiyanto.
5. RSVP stands for **réspondez s-ilvous plait** meaning **please answer**.
6. RSVP is **French** words.
7. What time will the dinner be served? At **8 p.m.**
8. What is the date of the occasion? It is on **Friday, The twelfth of December**.
9. The wedding party will be held in **Gedung Kartini, JL. Gatot Subroto, Jakarta**.
10. The invitees should respond and confirm to **Yani**'s phone number or email address.

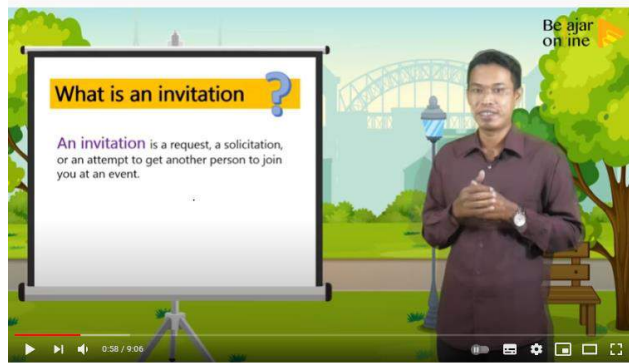
Task 2

Work in groups of four and make four invitations from the situation given below. Make them in the form of formal invitation cards or letters.

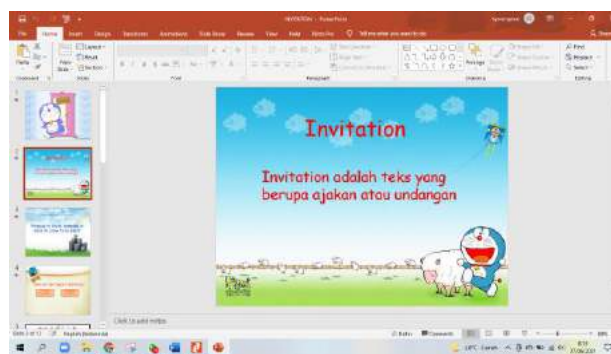
Situations:

1. You want to have a private dinner party. Invite your close friends to come over for dinner and spend the night together. Make a warm but formal invitation card on HVS.
2. Your eldest sister is going to have a baby. She is planning a baby shower. Help your sister make the invitation cards.
3. You are going to perform in a musical recital next week. Send an invitation to your friends to come to your recital.
4. Your school is going to make a fund-raising bazaar. The money will be used to fix the school gym. Created an interesting invitation to invite people to come and donate.

MEDIA PEMBELAJARAN



(<https://www.youtube.com/watch?v=x5MwbupmySI>)



(Slide Power Point)

LEVEL CLASS

DATE CLASS'S START

BANKING INDONESIA

LAYOUT FORMAT OF AN INVITATION

A. Drag and drop

1. It is an invitation for _____.

2. It is a(n) _____ type of invitation.

3. The hosts of occasion are _____.

4. Set is the _____ of Mr. and Mrs. Pajparto.

5. RSVP stands for _____ meaning _____.

6. RSVP is _____ words.

7. What time will the dinner be served? At _____.

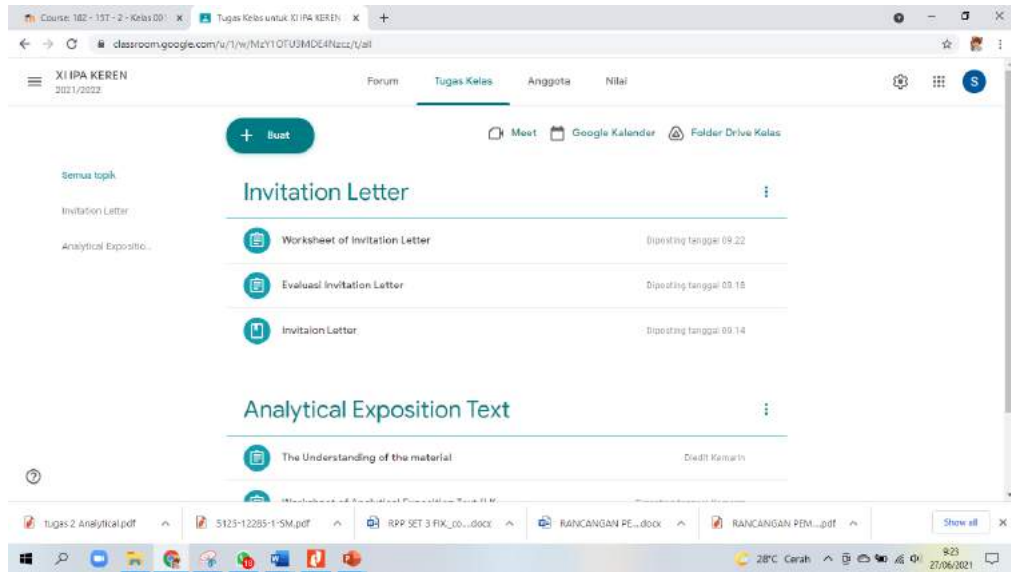
8. What is the date of the occasion? It is on _____.

9. The wedding party will be held in _____.

10. The invites should respond and confirm to _____'s phone number or email address.

LIVWORKSHEETS

[https://www.liveworksheets.com/worksheets/en/English as a Second Language \(ESL\)/Invitations/Invitation layout format_rx1083726ob](https://www.liveworksheets.com/worksheets/en/English%20as%20a%20Second%20Language%20(ESL)/Invitations/Invitation%20layout%20format_rx1083726ob)



<https://classroom.google.com/u/1/w/MzY1OTU3MDE4Nzcz/t/all>

INSTRUMENT EVALUASI

Choose the best answer!

Text No 1 dan 2

Dear Bianca Jodie,

Time counted so fast

Let's celebrate new year's eve together!

Sunday, December 31st

9 p.m. until drop

at Dragonfly Bar

Jln Gatot Subroto

Sincerely,

Hannah

1. What is the purpose of the invitation text above?
 - A. To make a new relation
 - B. To spend time together
 - C. To have conversation with old friend
 - D. To reunite with old friends
 - E. To celebrate the new year's eve**
2. From the invitation text above, we can say that?
 - A. Bianca and Hannah have not good relationship
 - B. Bianca Jody invites Hannah to celebrate new year's eve together
 - C. The Dragonfly Bar is not at Jln. Gatot Subroto
 - D. The party started from 9 p.m.**
 - E. The party ended at midnight

Text No 3 dan 4

Glad if you can attend and laugh with us in

Graduation Party

In respect of our Daughter's perseverance and persistence

Isyana Sarasvati has graduated from an MSI

(Master of Science from Bandung Institute Technology)

Accompany with us on

Sunday, Mei 30, 2019 at 8 p.m.

The Suite Room, Hermitage Hotel.

Afgan and Melly Goeslaw

RSVP 65412397

3. Who is graduated from Bandung Institut Technology?
 - A. Afgan
 - B. Melly Goeslaw
 - C. Isyana Sarasvati**
 - D. Afgan's son
 - E. Afgan and Melly Goeslaw

4. Based on the invitation text above, we can conclude that...
- A. Melly Goeslaw is Isyana's daughter
 - B. The party will be held in Hermitage Hotel**
 - C. The party ended at 8 p.m
 - D. The party is to celebrate Isyana's Birthday
 - E. Afgan and Melly Goeslaw have been graduate from Bandung Institute Technology

Text No 5 dan 6

Dear all committees of Smart Competition 2018,
Invite you in last meeting of this event
On Monday, August 30, 2018
6 – 8 p.m.
AL.A.D room, third floor
for head of division, please prepare your progress on this event and for those who have idea, don't forget to deliver it in the meeting.
Sincerely,
M Dani Aulia

5. Where is the meeting of smart competition 2018 take place?
- A. AL.A.D room, third floor**
 - B. M Dani's house
 - C. Not yet announced
 - D. Committee's room
 - E. Meeting's room
6. From the invitation text above, we can say that ...
- A. It is the final meeting**
 - B. M Dani Aulia is the project manager of Smart Competition 2018
 - C. M Dani Aulia is invited to join smart competition 2018 meeting
 - D. The meeting will be ended on 6 p.m
 - E. The meeting will be held in AL.A.D room, first floor

Text No 7

Mr. & Mrs. Kenedy
Glad to invite you to come
The marriage of their daughter
Chelsea Islan
To : Argavi Koto
at Alila Villas Uluwatu Hotel, Bali
on Friday, 1 November 2018
Started on 1 p.m
Please RSVP before 30 October to Rahmat
There will be Maroon 5 performance
We wait your presence.

7. The fact from the invitation text above is...
- A. The Chelsea island and Rahmat will get married on Bali
 - B. Mr & Mrs. Kenedy are celebrating their marriage in Alila Villas Uluwatu Hotel
 - C. You can inform Argavi Koto to attend the event
 - D. There will be Maroon 5 performance on that wedding party.**
 - E. Rahmat is Kenedy's son

Text No 8 and 9

Dear Gigih,

Due to the English Debate Competition 2018 event on 1 December 2018, at Dubai, please come to the selection of English Debate Competition 2018. The top three students will become UPN's Delegate and compete with others top students in the world. I believe that you have the quality to pass the selection.

Best regards,

Arum Sekarwage

8. What is the purpose of the invitation text above?

A. To invite Arum attend the selection of English Debate Competition 2018

B. To invite Gigih join the internal selection process

C. To invite someone join the English Debate Competition 2018 at Dubai

D. To inform Gigih the selection of English Debate Competition 2018

E. To invite someone join the internal selection process

9. "The top three students will become UPN's delegate and compete with others..." The underlined word has synonym to ...

A. Participate

B. Watch

C. Register

D. See

E. Having Teamwork

Text No 10

To all members of UPN Society Petroleum Engineer Student Chapter

I would like to remind you to come the weekly meeting on Wednesday, 23 August 2018, from 7 p.m until 9 p.m in our meeting room. There will be some souvenir from Bali.

Best regards,

Ravino Ichsan

10. Based on the invitation text above, the following statements are false, except ...

A. The meeting held every week

B. Every week, Ravino Ichsan gives a souvenir from Bali to all members of UPN Society Petroleum Engineer Student Chapter

C. The meetings always held on Wednesday

D. The meeting always held in meeting room

E. Ravino Ichsan is the president of UPN Society Petroleum Engineer Student Chapter

INSTRUMENT PENILAIAN

LEMBAR PENGAMATAN PENILAIAN SIKAP

Rubrik:

Indikator sikap aktif dalam pembelajaran:

1. Kurang baik *jika* menunjukkan sama sekali tidak ambil bagian dalam pembelajaran
2. Cukup *jika* menunjukkan ada sedikit usaha ambil bagian dalam pembelajaran tetapi belum ajeg/konsisten
3. Baik *jika* menunjukkan sudah ada usaha ambil bagian dalam pembelajaran tetapi belum ajeg/konsisten
4. Sangat baik *jika* menunjukkan sudah ambil bagian dalam menyelesaikan tugas kelompok secara terus menerus dan ajeg/konsisten

Indikator sikap bekerjasama dalam kegiatan kelompok.

1. Kurang baik *jika* sama sekali tidak berusaha untuk bekerjasama dalam kegiatan kelompok.
2. Cukup *jika* menunjukkan ada sedikit usaha untuk bekerjasama dalam kegiatan kelompok tetapi masih belum ajeg/konsisten.
3. Baik *jika* menunjukkan sudah ada usaha untuk bekerjasama dalam kegiatan kelompok tetapi masih belum ajeg/konsisten.
4. Sangat baik *jika* menunjukkan adanya usaha bekerjasama dalam kegiatan kelompok secara terus menerus dan ajeg/konsisten.

Indikator sikap toleran terhadap proses pemecahan masalah yang berbeda dan kreatif.

1. Kurang baik *jika* sama sekali tidak bersikap toleran terhadap proses pemecahan masalah yang berbeda dan kreatif.
2. Cukup *jika* menunjukkan ada sedikit usaha untuk bersikap toleran terhadap proses pemecahan masalah yang berbeda dan kreatif tetapi masuuh belum ajeg/konsisten
3. Baik *jika* menunjukkan sudah ada usaha untuk bersikap toleran terhadap proses pemecahan masalah yang berbeda dan kreatif tetapi masuuh belum ajeg/konsisten.
4. Sangat baik *jika* menunjukkan sudah ada usaha untuk bersikap toleran terhadap proses pemecahan masalah yang berbeda dan kreatif secara terus menerus dan ajeg/konsisten.

Indikator Pencapaian:

- a. Menampilkan perilaku disiplin dalam pembelajaran
- b. Indikator sikap disiplin tersebut adalah:
 1. Melaksanakan tugas yang diberikan guru dengan penuh tanggung jawab selama pelaksanaan pembelajaran.
 2. Tidak menyalahkan orang lain untuk kesalahan yang diperbuat selama proses pembelajaran
 3. Menerima resiko dari tindakan yang ia lakukan selama proses pembelajaran.
 4. Mengikuti pembelajaran daring dengan sepenuh hati tidak melakukan aktifitas diluar pembelajaran.

Bubuhkan tanda (√) pada kolom-kolom sesuai hasil pengamatan.

Kelas : XI IPA

No	Nama Siswa	SIKAP																															
		Tanggung Jawab				Jujur				Peduli				Kerjasama				Santun				Percaya diri				Disiplin							
		K	C	B	S	K	C	B	S	K	C	B	S	K	C	B	S	K	C	B	S	K	C	B	S	K	C	B	S				
R	K	A	B	R	K	A	B	R	K	A	B	R	K	A	B	R	K	A	B	R	K	A	B	R	K	A	B	R	K	A	B		
		25	50	75	100	25	50	75	100	25	50	75	100	25	50	75	100	25	50	75	100	25	50	75	100	25	50	75	100	25	50	75	100
1																																	
2																																	
3																																	
4																																	
5																																	

K : Kurang

C: Cukup

B: Baik

SB : Baik Sekali

1. Penilaian Pengetahuan Penilaian Kemampuan Menulis

Indikator:

Menentukan (C3) struktur teks *Invitation Letter* secara baik dan benar sesuai dengan penggunaannya.

Pertanyaan/Suruhan:

- *Identify the generic structure of the invitation letter and answer the questions below.*

3.3.1 **Menentukan** teks undangan secara struktural secara baik dan benar sesuai dengan penggunaannya.

Indikator soal : Disajikan sebuah undangan dan bagian-bagian surat yang sudah diacak, peserta didik dapat memasangkan bagian sesuai undangannya dengan tepat dan menjawab pertanyaan yang tersedia.

No.	Aspek Yang Dinilai	Kriteria	Skor
1	Kemampuan menentukan sebuah Invitation Letter dengan strukturnya secara benar sesuai dengan penggunaannya.	Jawaban benar semua	100
		Jawaban benar 7	88
		Jawaban benar 6	75
		Jawaban benar 5	63
		Jawaban benae 4	50
		Jawaban benar 3	38
		Jawaban benar 2	25
		Jawaban benar 1	13

PENILAIAN PENGETAHUAN TERTULIS
(*Bentuk Uraian*)

Topik : Invitation Letter

Indikator : **Mengidentifikasi** (C1) isi terkait struktur teks, fungsi sosial, unsur kebahasaan yang ada didalam *formal Invitation Letter* termasuk tujuan teks undangan.

Soal Tes Uraian :

1. It is an invitation for
2. It is a/an type of invitation.
3. The hosts of occasion are
4. Siti is the of Mr. and Mrs. Pujiyanto.
5. RSVP stands for meaning
6. RSVP is words.
7. What time will the dinner be served? At
8. What is the date of the occasion? It is on
9. The wedding party will be held in
10. The invitees should respond and confirm to’s phone number or email address.

Kunci Jawaban Soal Uraian dan Pedoman Penskoran

Alternatif jawaban	Penyelesaian	Skor
1	Wedding Invitation	5
2	Formal	5
3	Mr. & Mrs. Pujiyanto	5
4	Daughter	5
5	répondez s-ilvous plait meaning please answer	5
6	French	5
7	8 p.m.	5
8	Friday, the twelfth of December	5
9	Gedung Kartini, Jl. Gatot Subroto, Jakarta.	5
10	Yuni	5
Jumlah		100

$$\text{Nilai} = \frac{\text{Jumlah skor yang diperoleh}}{5} \times 10$$

3.3.2 **Membuat** teks undangan formal sesuai struktur dengan sajian inovatif yang dihasilkan oleh peserta didik sesuai dengan konteks penggunaannya secara baik dan bertanggung jawab.

Indikator soal : Disajikan sebuah undangan dan bagian-bagian surat yang sudah diacak, peserta didik dapat memasang bagian sesuai undangannya dengan tepat.

Situations:

1. You want to have a private dinner party. Invite your close friends to come over for dinner and spend the night together. Make a warm but formal invitation card.
2. Your eldest sister is going to have a baby. She is planning a baby shower. Help your sister make the invitation cards.
3. You are going to perform in a musical recital next week. Send an invitation to your friends to come to your recital.
4. Your school is going to make a fund-raising bazaar. The money will be used to fix the school gym. Created an interesting invitation to invite people to come and donate.

Rubrik untuk penilaian keterampilan menulis

Aspek yang dinilai	Kriteria	SKOR
Kesesuaian isi dengan generic structure	100 % isi sesuai	5
	80 % isi sesuai	4
	60 % isi sesuai	3
	40 % isi sesuai	2
	20 % isi sesuai	1
Kesesuaian Konvensi Bahasa (Tanda baca, ejaan, mekanika)	100 % pilihan kata tepat	5
	80 % pilihan kata tepat	4
	60 % pilihan kata tepat	3
	40 % pilihan kata tepat	2
	20 % pilihan kata tepat	1
Keterpaduan kalimat	100 % kalimat terpadu dan runtut	5
	80 % kalimat terpadu dan runtut	4
	60 % kalimat terpadu dan runtut	3
	40 % kalimat terpadu dan runtut	2
	20 % kalimat terpadu dan runtut	1
Penulisan kosa kata	100 % penulisan kosa kata tepat	5
	80 % penulisan kosa kata tepat	4
	60 % penulisan kosa kata tepat	3
	40 % penulisan kosa kata tepat	2
	20 % penulisan kosa kata tepat	1
Originalitas penulisan	100 % tulisan hasil pemikiran sendiri	5
	80 % tulisan hasil pemikiran sendiri	4
	60 % tulisan hasil pemikiran sendiri	3
	40 % tulisan hasil pemikiran sendiri	2
	20 % tulisan hasil pemikiran sendiri	1

Pedoman penskoran :

$$NA = \frac{\text{skor perolehan}}{\text{skor maksimal}} \times 100$$

INSTRUMEN EVALUASI

Pilih Satu Jawaban yang paling tepat !

1. What is the purpose of the invitation text above?

- A. To make a new relation
- B. To spend time together
- C. To have conversation with old friend
- D. To reunite with old friends
- E. To celebrate the new year eve**

Dst

Kunci Jawaban Pilihan Ganda dan Pedoman Penskoran

Alternatif Jawaban	Penyelesaian	Skor
E	Menerangkan sebuah tujuan dari undangan	1
D	Menunjukkan unsur tersurat dari teks yang menyatakan waktu	1
C	Menunjukkan unsur tersurat dari teks yang menyatakan tokoh	1
B	Menunjukkan sebuah kebenaran yang ada di teks terkait lokasi	1
A	Menunjukkan lokasi rapat	1
A	Menerangkan bahwa rapat tersebut merupakan rapat terakhir	1
D	Menunjukkan sebuah fakta berdasarkan teks	1
B	Tujuan diberikannya undangan	1
A	Menyebutkan persamaan kata "delegate"	1
A	Menyebutkan informasi mengenai yang tidak terkait dalam teks	1
Jumlah		10

$$\text{Nilai} = \frac{\text{Jumlah skor yang diperoleh}}{20} \times 10$$

Penilaian Pengetahuan - Tes Tulis Pilihan Ganda

Topik : Invitation Letter

Indikator : **Mengidentifikasi** (C1) isi terkait struktur teks, fungsi sosial, unsur kebahasaan yang ada didalam *formal Invitation Letter* termasuk tujuan teks undangan.

Soal : 1. What is the purpose of the invitation text above?

Jawaban

- A. To make a new relation
- B. To spend time together
- C. To have conversation with old friend
- D. To reunite with old friends
- E. To celebrate the new year eve**

LEMBAR PENILAIAN PENGETAHUAN (ANALISIS) - TES TERTULIS

NO	NAMA	PILIHAN GANDA					SKOR	NILAI
		01	02	03	04	Dst		
1								
2								
3								
...								

a. Pengayaan

Bagi peserta didik yang telah mencapai target pembelajaran sebelum waktu yang telah dialokasikan berakhir, perlu diberikan kegiatan pengayaan.

b. Remedial

Bagi peserta didik yang belum mencapai target pembelajaran pada waktu yang telah dialokasikan, perlu diberikan kegiatan remedial.