

RENCANA PELAKSANAAN PEMBELAJARAN (RPP)

Satuan Pendidikan : SMAN 1 BANYUASIN III
Mata Pelajaran : Bahasa Inggris (Wajib)
Kelas /Semester : XII/Genap
Materi Pokok : Teks Prosedur
Alokasi Waktu : 10 menit

A. Kompetensi Dasar

3.6. Membedakan fungsi sosial, struktur teks, dan unsur kebahasaan beberapa teks prosedur lisan dan tulis dengan memberi dan meminta informasi terkait manual penggunaan teknologi dan kiat-kiat (*tips*), pendek dan sederhana, sesuai dengan konteks penggunaannya

B. Tujuan Pembelajaran

Melalui kegiatan pembelajaran menggunakan model Discovery Learning, peserta didik diharapkan dapat:

1. Menganalisis fungsi sosial, struktur teks dan unsur kebahasaan teks prosedur terkait manual penggunaan teknologi dan kiat-kiat (*tips*).
2. Membedakan fungsi sosial, struktur teks dan unsur kebahasaan beberapa teks prosedur terkait manual penggunaan teknologi dan kiat-kiat (*tips*).
3. Menangkap makna teks prosedur terkait fungsi sosial, struktur teks, dan unsur kebahasaan.

C. Langkah-langkah Pembelajaran

Kegiatan Pendahuluan

Guru

- ❖ Mengkondisikan kelas untuk memulai kegiatan pembelajaran
- ❖ Memberi salam, mengabsen siswa dan berdo'a
- ❖ Mengaitkan *materi/tema/kegiatan* pembelajaran yang akan dilakukan dengan pengalaman peserta didik dengan *materi/tema/kegiatan* sebelumnya, materi di kelas sebelumnya
- ❖ Mengajukan pertanyaan yang ada keterkaitannya dengan pelajaran yang akan dilakukan
- ❖ Menyampaikan tujuan pembelajaran dan manfaat dalam kehidupan sehari-hari.

Kegiatan Inti

- ❖ Guru memperlihatkan beberapa contoh manual, kemudian memberikan beberapa pertanyaan terkait manual
- ❖ Guru membagi kelas menjadi beberapa kelompok diskusi kecil
- ❖ Guru membagikan beberapa contoh teks prosedur untuk setiap grup yang memuat 2 jenis teks procedure yang berbeda
- ❖ Peserta didik diminta untuk mendiskusikan, mengumpulkan informasi, dan saling bertukar informasi terkait: Social function, Generic structure dan language features dari teks yang di bagikan
- ❖ Peserta didik mempresentasikan hasil kerja kelompok secara klasikal, kemudian di diskusikan bersama sama hasil yang di peroleh
- ❖ Peserta didik menyelesaikan pertanyaan tertulis yang ada di dalam lembar kerja

Penutup

- ❖ Guru bersama peserta didik merefleksikan pengalaman pembelajaran hari ini
- ❖ Guru memberikan penilaian lisan secara acak dan singkat
- ❖ Meminta siswa pada pertemuan berikutnya mempresentasikan teks procedure mereka dengan semenarik mungkin

D. Penilaian

1. Teknik Penilaian

- a. Penilaian sikap dilakukan selama proses pembelajaran dengan cara pengamatan dan observasi.
- b. Penilaian pengetahuan dilakukan dengan cara tes lisan dan tulis selama proses pembelajaran.
- c. Penilaian keterampilan dengan cara menilai keaktifannya dalam berdiskusi dan presentasi kelompok.

2. Instrumen Penilaian (Terlampir)

Pangkalan Balai, Juli 2021

Mengetahui
Kepala SMAN 1 BA III

Guru Mata Pelajaran

Hamdani, S.Pd., M.Pd.
NIP. 1968030919944121002

Fadhlun, M.Pd
NIP. 197407312000032004

LEMBAR PENGAMATAN PENILAIAN SIKAP

Waktu Pengamatan : Pada saat diskusi kelompok

Kelompok		Nama Peserta Didik	Skor Aspek yang diobservasi					Jumlah	Nilai
			A	B	C	D	E		
I	1								
	2								
	3								
	4								
	5								
II	1								
	2								
	3								
	4								
	5								
III	1								
	2								
	3								
	4								
	5								
IV	1								
	2								
	3								
	4								
	5								

Catatan :

Label	Aspek yang diobservasi
A	Interaksi peserta didik dalam konteks pembelajaran kelompok
B	Kesungguhan dalam mengerjakan tugas kelompok (tanggung jawab dan kritis)
C	Kerjasama antar peserta didik dalam belajar kelompok
D	Menghargai pendapat teman dalam satu kelompok
E	Menghargai pendapat teman dalam kelompok lain

Aspek yang diobservasi	KRITERIA	SKOR
Interaksi peserta didik dalam konteks pembelajaran kelompok	Selalu nampak	4
	Sering nampak	3
	Mulai nampak	2
	Belum nampak	1
Kesungguhan dalam mengerjakan tugas kelompok (tanggung jawab dan kritis)	Selalu nampak	4
	Sering nampak	3
	Mulai nampak	2
	Belum nampak	1
Kerjasama antar peserta didik dalam belajar kelompok	Selalu nampak	4
	Sering nampak	3
	Mulai nampak	2
	Belum nampak	1
Menghargai pendapat teman dalam satu kelompok	Selalu nampak	4
	Sering nampak	3
	Mulai nampak	2
	Belum nampak	1
Menghargai pendapat teman dalam kelompok lain	Selalu nampak	4
	Sering nampak	3
	Mulai nampak	2
	Belum nampak	1

Keterangan:

1. Nilai =
$$\frac{\text{Jumlah Skor Perolehan}}{\text{Skor Maksimum}} \times 100$$

2. Nilai sikap dikualifikasikan menjadi predikat sebagai berikut:

1. SB = Sangat Baik = 86 - 100
2. B = Baik = 73 - 85
3. C = Cukup = 60 - 72
4. K = Kurang ≤ 60

Penilaian Pengetahuan

Pencapaian kompetensi	Teknik Penilaian	Bentuk Instrumen	Soal
1. Melengkapi Teks 2. Menyusun	Teks Tulis	Melengkapi (kalimat rumpang) Menyusun kalimat yang acak	Complete the following text by the words provided Arrange the jumbled sentences into a good procedure Text

Skor Penilaian

$\frac{\text{Jumlah skor perolehan}}{\text{Skor maksimum}} \times 100$

Skor maksimum

Penilaian Keterampilan

No	Aspek yang di nilai	Skor
1	Performance - Way of speaking - Way of expressing	4
2	Fluency - Pronunciation - Grammar/ Structure - Intonation	4
3	Clarity - Logical sequence of speaking - Communicative to the audience	2

Skor Maksimum 10

Lampiran

LKPD

Kelompok

- 1
- 2
- 3
- 4
- 5

Penugasan:

Read and analyze the text based on the following criteria

1. Social Function
2. Generic Structure
3. Language Features

Text 1

HOW TO PLANT ROSES

Materials: Area Water Hoe Rose's roots Soil Bone meal and compost

Steps:

1. First, find an area that receives full sun.
2. If you have a bare root specimen, soak it in a bucket of water before planting.
3. Dig a hole about six inches deeper than you will be planting the rose.
4. Add about three inches of soil, bone meal, and compost to the bottom of the hole before placing the rose in the center of the hole.
5. Once you have filled in around the rose, tamp the soil down very firmly to remove pockets of air you may have missed.
6. Water with a slow steady stream to ensure deep penetration of moisture into the soil.
7. Keep your rose's roots moist and cool but the leaves as dry as possible.

Text 2 HOW TO RIDE A BICYCLE

1. Sitting on a bike, make sure you know where the bikes are and how to operate them
2. You have to learn to balance the bike. Find a person who can hold your bike behind you and try to go steady as you pedal it
3. Finally, you have to practice. Once you can balance, pedal, start, and stop, you are a bicycle rider. Congratulations!
4. As you gain experience, raise the seat up so that only your toes can touch the ground while you are seated.
5. When you are ready, ride alone. But first, lower the seat until you can sit and put both feet flat on the ground
6. After practicing for a couple minutes, the person can release his or her hands while you try to keep your balance

Text 3 How to Run Microsoft Word Program

1. First, click icon 'Start' on the bottom left corner of the computer window.
2. When the menu appears, choose 'Program', and then click Microsoft Office.
Select Microsoft Office Word
3. You can directly operate the Microsoft word program, type or do something you want with your document.
4. If you have finished your work or document, and then you want to save it, you can click save button on toolbar (the icon looks like a disk), or you can use the short way by

pressing CTRL button and letter 'S' at once on your keyboard. Choose the directory where you want to save your data, name your document and click 'save'.

5. if you want to close the document, you can click the 'x' icon on the top right corner of the Microsoft word display. But don't forget to save the progress of your work first. If you haven't saved it, a dialogue box will appear and ask whether you want to save the progress or not.
6. The last, if you want to open the document again, you can go to the directory of folders where you save it or you can open the Microsoft office program, and then click 'open' button on the toolbar.

Text 4 How to operate washing Machine

1. First, separate your clothing. Means, you have to separate your clothing into three categories. Whites, dark, and bright colors.
2. Second, read the labels to make sure nothing is dry-clean only or hand wash only. If you find it, just separate these items into other new pile.
3. Third, read the label on the detergent to put the correct measure into the machine.
4. Next, add the water and wait the tub until full enough.
5. After that, close the lid and set the speed of your machine or you can choose regular speed for most clothing. To get the best result, use hot water for white clothing, cold for dark clothes, and warm for bright colors.
6. Turn on the washing machine and allow it to run until finished.
7. After the process of washing has finished, let the clothes drain through the drain hose.
8. After that, see the knob of the wash timer again, set up for three minutes more.
9. Do this twice for a good rinsing.
10. Finally, put the wet clothes into the spin compartment, set the knob and wait until the spin processing shuts off.

Text 5 TIPS FOR WRITING A GREAT PROCEDURALTEXT

- a) Above all else explain what has to be done.
- b) Keep everything in order.
- c) List all the items that will be required to complete the task.
- d) Keep your instructions short, sharp and to the point.
- e) Use the correct language and terms.
- f) Find or create some labelled diagrams if possible.
- g) Use paragraphs effectively. Each new element of your information report should start with a new paragraph. Be sure to check out our own complete guide to writing perfect paragraphs here
- h) Procedural texts are always written in present tense and from a third

Text 6 How to Prevent Coronavirus Spread

Keep your hands clean all the time.

Stay away from crowd.

Cover your nose and mouth whenever you have to leave your house.

Stay inside your house all day long, if possible.

Spend some time for indoor exercise

Consume healthy food

This might be a good time to love herbal drinks

Latihan Soal

Practice 1: Complete the following text using the most appropriate words provided in the the orange column.



Sumber: Pathway to English For SMA Grade XII Erlangga

Before using a can opener, _____1) carefully the cutting edge. Basically, the can opener has a sharp tip, it forms a curved or hooked point to puncture the can lid.	_____2) the can on a flat surface. _____3) the arms of the can opener. _____4) them as wide as they can go. _____5) the serrated wheel into the rim of the can lid.	The serrated cutting wheel must be aligned with the edge of the can. _____6) the bar clockwise on the outside of the handle to start rolling the serrated wheel around the rim of the can lid
--	---	---

spread	rotate	Place
observe	bite	Open

Practice 2

Arrange the following jumbled sentences become a good arrangement of a procedure text.

Then open web application	Finally facebook wearing the already registered
Next go to facebook.com	
When done click the confirmation email	Don't forget to fill in your details
Make sure you register using an active email	First of all turn on computer