RENCANA PELAKSANAAN PEMBELAJARAN (RPP)

Satuan Pendidikan	: SMK Negeri Senduro
Mata Pelajaran	: Bahasa Inggris
Kelas / Semester	: XI / Ganjil
Kompetensi Keahlian	: Semua Kompetensi Keahlian
Materi Pokok	: Procedure Text
Tema	: Manual Instruction
Alokasi Waktu	: 10 menit

A. Tujuan Pembelajaran

Melalui penerapan model pembelajaran discovery learning dan pemberian contoh teks prosedur dalam Bahasa Inggris, peserta didik dapat menganalisis tujuan teks, struktur teks dan unsur kebahasaan pada teks prosedur tulis dan lisan dengan benar

B. Langkah-langkah Kegiatan Pembelajaran

Kegiatan	Kegiatan Pembelajaran	Alokasi Waktu
Pendahuluan	**Orientasi** • Guru masuk kelas tepat waktu dan mengucapkan salam (Penumbuhan karakter budaya sekolah tentang disiplin dan religius) • Guru dan meminta ketua kelas untuk memimpin doa saat pembelajaran akan dimulai (Penumbuhan karakter religius) • Guru mengisi jurnal kelas dan mengabsen peserta didik (Penumbuhan karakter budaya sekolah tentang disiplin, religius dan peduli sosial) • Guru menyiapkan fisik dan psikis peserta didik dalam mengawali kegiatan pembelajaran • Guru memberi *Ice Breaking* (Penumpuhan semangat siswa) **Apersepsi** • Guru mengaitkan materi pembelajaran yang akan dilakukan dengan pengalaman peserta didik dengan materi sebelumnya • Guru menunjukkan *setrika sebagai media* yang berkaitan dengan materi Procedure Text • Guru mengajukan pertanyaan yang ada kaitannya dengan pelajaran yang akan dipelajari untuk mengetahui kemampuan awal siswa **Motivasi** • Guru memberikan gambaran tentang manfaat mempelajari pelajaran yang akan dipelajari **Pemberian Acuan** • Guru memberikan informasi mengenai tujuan pembelajaran, KKM (Gerakan Literasi dan Komunikatif) • Guru menjelaskan mekanisme pelaksanaan KBM • Guru membagi peserta didik menjadi beberapa kelompok	3 menit
Inti	**STIMULATION (PEMBERIAN RANGSANGAN)** Guru membagikan LKPD kepada peserta didik kemudian meminta peserta didik mengamati teks yang berisi contoh procedure text dalam LKPD Activity1 (Penumbuhan Karakter Teliti) **PROBLEM STATEMENT** Guru meminta peserta didik untuk menganalisis fungsi sosial, struktur teks, unsur kebahasaan dan informasi rinci dalam teks 1 dan teks 2. (Penumbuhan sikap berfikir kritis) **DATA COLLECTION (PENGUMPULAN DATA)** Peserta didik mengumpulkan informasi/data terkait materi procedure text dan rumusan pertanyaan di dalam kelompoknya dengan bimbingan guru. **DATA PROCESSING (PENGOLAHAN DATA)** Peserta didik melakukan diskusi untuk mengolah data hasil pengamatan dengan cara : • Berdiskusi tentang data dari materi Procedure text yang berkaitan	5 Menit

Kegiatan	Kegiatan Pembelajaran	Alokasi Waktu
	tentang fungsi sosial, struktur teks, dan unsur kebahasaan • Peserta didik mengerjakan beberapa soal mengenai materi (Penanaman sikap kerjasama dan berfikir kritis) **VERIFICATION (PEMBUKTIAN)** Peserta didik mendiskusikan hasil pengamatannya dan memverifikasi hasil pengamatannya dengan teori pada sumber belajar melalui kegiatan menambah keluasan dan kedalaman sampai kepada pengolahan informasi yang bersifat mencari solusi dari berbagai sumber yang memiliki pendapat yang berbeda sampai kepada yang bertentangan untuk mengembangkan sikap jujur, teliti, disiplin, taat aturan, kerja keras, **GENERALIZATION (MENARIK KESIMPULAN)** • Guru meminta peserta didik menyampaikan hasil diskusi • Guru mempersilahkan peserta didik lain untuk bertepuk tangan setelah presentasi selesai (menumbuhkan karakter menghargai prestasi) • Peserta didik dipersilahkan untuk memberikan komentar terhadap hasil presentasi temannya • Guru meminta peserta didik mengumpulkan hasil diskusi kelompok • Guru meminta peserta didik mengerjakan tes	
Penutup	• Guru membimbing peserta didik untuk membuat kesimpulan akan materi yang telah dipelajari • Guru dan peserta didik melakukan refleksi sebagai penguatan dari kegiatan pembelajaran hari ini • Guru memberikan informasi materi pembelajaran untuk pertemuan selanjutnya. • Guru memberikan tugas rumah kepada peserta didik tentang how to operate television/radio/computer (menumbuhkan karakter mandiri dan tanggung jawab) • Guru menutup kegiatan pembelajaran hari ini dan salam (menumbuhkan karakter religius)	2 menit

C. PENILAIAN PEMBELAJARAN

No	Aspek Penilaian	Teknik Penilaian	Waktu Penilaian
1.	*Sikap/Afektif :*	Observasi/Pengamatan	Selama KBM terutama saat diskusi
2.	*Pengetahuan/Kognitif :* • Terlampir	Tugas individu	Saat mengerjakan tugas
3.	*Keterampila/Skill :* • Hasil kinerja lembar diskusi	Penilaian proses dan hasil	hasil kinerja lembar diskusi

Mengetahui,   Senduro, 4 Januari 2022
Kepala Sekolah   Guru,

Dr. Haris Lifiatno, S.H., M.Pd   **Diyan Fakih, S. Pd**
NIP. 19640901 199412 1 001

Lampiran I: Penilaian Sikap

Indikator Sikap Spritual:
1. Berdoa sebelum dan sesudah melakukan kegiatan
2. Menjalankan Ibadaha sesuai dengan agamanya
3. Memberi salam pada saat awal dan akhir kegiatan
4. Bersyukur atas nikmat dan karunia Tuhan YME

Indikator sikap sosial:

Disiplin	Tanggung Jawab	Percaya Diri
- Dating tepat waktu - Patuh pada tata tertib sekolah	- Mengerjakan/mengumpulkan tugas sesuai waktu yangditentukan - Mengerjakan tugas indivdu/kelompok	- Berani presentase didepankelas - Berani berpendapat, bertanya, atau menjawabpertanyaan
Kerjasama	**Jujur**	**Santun**
- Bekerjasama dalam kelompok	- Tidak menyontek pada saat ujian - Tidak menyalin PR/tugas pada temannya	- Tidak berkata – kata kotor,kasar, dan takabur - Tidak meludah dismbarangtempat - Bersikap 3S (salam, senyum,sapa)

LEMBAR PENGAMATAN PENILAIAN SIKAP

Materi pokok   :
Kelas/Semester   :
Tahun Pelajaran   :

No	Nama	Aspek penilaian				Jumlah	Nilai
		Kerja sama	Tanggung jawab	disiplin	Percaya diri		
1							
2							
3							
4							
5							
dst							

Keterangan skor :
1 = belum terlihat, apabila peserta didik belum memperlihatkan tanda – tanda awal perilaku yang dinyatakan dalam indikator.
2 = mulai terlihat, apabila peserta didik mulai memperlihatkan tanda – tanda awal perilaku yang dinyatakan dalam indikator tetapi belum konsisten
3 = mulai berkembang, apabila peserta didik sudah memperlihatkan tanda – tanda perilaku yang dinyatakan dalamindikator dan mulai berkembang
4 = membudaya, apabila peserta didik terus menerus memperlihatkan perilaku yang dinyatakan dalam indikator secara konsisten.

Jurnal Perkembangan sikap Spritual dan Sikap sosial

Mata Pelajaran   :
Kelas/Semester   :
Tahun Pelajaran   :

No	Waktu	Nama Peserta didik	Catatan Perilaku	Butir Sikap	TTD Peserta didik	Renc. Tindak Lanjut
1.						
2.						
3.						
4.						
5.						

Lampiran II: Penilaian Pengetahuan

a. Kisi-kisi Aktivitas 1

No	Kompetensi Dasar	Materi	Indikator	Teknik Penilaian
3.18	Menganalisis fungsi sosial, struktur teks, dan unsur kebahasaan beberapa teks prosedur lisan dan tulis dengan memberi dan meminta informasi terkait manual penggunaan teknologi dan kiat-kiat (tips), pendek dan sederhana, sesuai dengan bidang keahlian dan konteks penggunaannya	Procedure Text	Membedakan teks 1 dan 2 dari segi fungsi sosial teks, struktur teks dan unsur kebahasaan dalam bentuk kelompok	Penugasan dan diskusi kelompok (task 1)
			menyusun teks prosedur dalam bentuk tulis secara individu dengan teliti dan benar	Penugasan

Activity 1

INSTRUCTION

1. Make a group which contains 3 – 4 students
2. Look at these texts,

Text 1

How to burn a CD?

Burning a CD allows you to take music from one CD and transfer it onto another CD. This process is possible with any computer that has a CD driver, but it is easier on a computer that can run two CDs at once. Either way, you can copy all your music from one CD to the next. Here is how to copy from one CD to another, using one and two CD drivers.
Instructions Burning with two CD Trays

1. Insert the CD from which you want to burn music into your computer's CD tray. Insert a blank CD into your computer's second CD tray.
2. Open windows media player and wait for it to recognize the CD.
3. Click the "burn" option at the top of Windows Media Player. Drag the songs you want from the list of your songs into the area on the right labeled "Burn List".
4. Choose the blank CD onto which you want to burn your song. This can be done at the top of the Burn List Menu.
5. Click the "Start Burn" button when you have all the song you want for the CD added to the Burn List. Wait for your computer to finish the CD, then take both of the CDs out.

(Sumbe :https://www.itapuih.com/2019/02/15-contoh-soal-procedure-text-dan-kunci.html)

Text 2

How To Operate An Electronic Rice Cooker

Nowadays cooking is no longer a complicated things. Especially when it comes to cooking rice, there is an electronic device designed specially for this. We know this device as Rice Cooker, Magic Jar or Magic Com. The following steps will show you how to operate a Rice Cooker properly.

1. Wash the cooking pot and make sure the inner side is clean.
2. Measure the rice by using the measurement cup and put the rice into the cooking pot. Make sure to give space for the rice, water and the expansion.
3. Rinse the rice so that we can remove the pesticides that may be present.
4. Add some water into the cooking pot, usually we need to see the water is 1cm above the rice surface.
5. Soak the rice for about 30 minnutes in order to make the cooked rice stickier.
6. Put the cooking pot along with the rice and water into the Rice Cooker.
7. Close the Rice Cooker lid and then plug the cable into the electricity socket.
8. Start the Rice Cooker by pressing the Cooking/Timer Button.
9. Wait until the cooking process is over.
10. Open the lid and the rice is ready to be served.

(Sumber:https://www.bigbanktheories.com/5-contoh-procedure-text-tentang-pengoprasian-alat-elektronik/)

3. Differ goal of the text, generic structure and language features between text 1 and 2!
4. Discuss it with your group!

b. Kisi – kisi Tes Tulis

NO	Kompetensi Dasar	Materi	Indikator Soal	Level Kognitif	Bentuk Soal	Nomor Soal
1	Menganalisis fungsi sosial, struktur teks, dan unsur kebahasaan beberapa teks prosedur lisan dan tulis dengan memberi dan meminta informasi terkait manual penggunaan teknologi dan kiat-kiat (tips), pendek dan sederhana, sesuai dengan bidang keahlian dan konteks penggunaannya	Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks dengan benar	C4	Pilihan ganda	1
2		Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks dengan benar	C4	Pilihan ganda	2
3		Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks dengan benar	C4	Pilihan ganda	3
4		Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks	C4	Pilihan ganda	4

NO	Kompetensi Dasar	Materi	Indikator Soal	Level Kognitif	Bentuk Soal	Nomor Soal
			dengan benar			
5		Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks dengan benar	C4	Pilihan ganda	5
6		Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks dengan benar	C4	Pilihan ganda	6
7		Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks dengan benar	C4	Pilihan ganda	7
8		Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks dengan benar	C4	Pilihan ganda	8
9		Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks dengan benar	C3	Pilihan ganda	9
10		Procedure Text	Disajikan teks procedure, siswa dapat menganalisis informasi rinci dalam teks dengan benar	C4	Pilihan ganda	10

BUTIR SOAL

Choose the correct answer!
The following text is for questions 1 and 2
Application documents:
1. Valid identification such as ID Card/ Student Card/Driver's License/ Passport;
2. Formal proof of residence:
3. If the city/country stated in the valid identification is different from the city/country of the BGT Bank location.
4. If the applicant's valid identification does not provide definite address.
5. Application form or (if online) reference number;
6. Minimum Initial Deposit Rp 150.000,00.

Steps (online application):
1. Visit www.bgt.bank/student-account- application
2. Create BGT User ID
3. Activate your BGT User ID
4. Sign in with your BGT User ID
5. Fill in the Application Form
6. Click submit and save your reference number
7. Bring application documents to your nearest BGT Bank
8. Follow the BGT branch procedure
9. Your bank account have now been opened.

1. What is the common step between online and onsite application to open a bank account   in BGT Bank?
A. Visit BGT Bank website.
B. Create BGT User ID.
C. Take the application form at the branch.
D. Fill in the application form onsite.
E. Bring application documents to the nearest BGT Bank.

2. What TRUE according to the text?
A. To open a bank account in BGT, the deposit must be Rp 150.000,00.
B. Get a reference number if you apply onsite.
C. You have to bring application documents to BGT even if you apply online.
D. You mustprovidefornial proof of residence even if your ID provides definite address.
E. You must be at least l5 years old.

The following text is for questions 3 and 4

Is your refrigerator getting messy and dirty? I'll advise you on how to clean it?

First of all, prepare a cloth, a dish towel, a knife or spatula, vinegar and some water.Then, empty the refrigerator. Place the things on the table or in empty baskets. Throw out aged or inedible food. Toss out anything you don't use regularly.

After that, defrost the refrigerator. Use a knife or spatula to gently remove the ice built-up on the shelves and dispose of it. Next, wipe your refrigerator inside and outside using a cloth, vinegar and water. Rinse the cloth properly with clean water. Also, do not neglect to clean the door.

Finally, use the dish towel to dry the refrigerator. Let it dry thoroughly before you replace everything. You should keep your refrigerator organized with meat, cheese and butter on one shelf. It will be better if you store raw meat on the bottom shelf to avoid meat juices dripping on to the shelf below. Put the vegetable in the crisper. Clean your refrigerator once a month. Please remember, do not wash a cold glass shelf with hot water. The sudden temperature change could shatter the glass.

3. Why should we put the meat on the bottom shelf?
A. To spare more space for other items
B. To make the meat easy to store and take
C. To make the refrigerator durable
D. To keep the other shelves clean
E. To keep the freeze organized

4. From the text we can conclude that....
A. We don't need to clean the door
B. We must not use sharp tools to remove ice
C. We should clean our refrigerator one a month
D. We need less than five items to do the procedure
E. It's better to use hot water to wash a cold glass shelf.

The following text is for questions 5 and 8

How to Make Flannel Rose Ring
Ingredients
1. Red Flannel around 10×10 cm
2. Scissors
3. Glue
The ways:
1. Cut round the flannel about 5×3 cm and make spiral in it.
2. Glue each side of spiral flannel.
3. Twist it from central until the end (look like a rose).
4. Cut the flannel in a rectangle (the size depend on your finger).
5. Put the rose in a rectangle and glue it.
6. Flannel rose ring is ready to wear.

5. We need flannel . . . to make rose ring for twice.
A. Less than 10x10cm
B. Only 10x10cm
C. About 10x10cm
D. More than 10x10cm
E. under 10x10cm

6.What should we do after we cut round the flannel?
A. Glue each side of the flannel
B. Cut it in spiral form
C. Twist from the central until the end
D. Put the rose in a rectangle and glue it.
E. prepare all ingredients that we need

7. "*Twist* it from central until the end " (second paragraph)
The underlined word has *similar meaning* with. . .
A. pull
B. Fling
C. Ream
D. Coil
E. Glue

The following text is for questions 8 and 10

Connecting JetFlash (flash disk) to a Computer

1. Plug the JetFlash directly into an available USB port on your desktop or notebook computer.
2. When the JetFlash is successfully connected to a computer, the JetFlash 's LED will light up. A Removable Disk drive* with a newly assigned drive letter indicating the JetFlash will appear in the My Computer window. In addition, a Removable Hardware icon and an icon Quick Menu (provided you setup JetFlash elite) will appear in the Windows System Tray
3. After the JetFlash is connected to the computer, you can start transferring data to the JetFlash Just drag and drop files or folders directly onto the Removable Disk icon that represents the JetFlash .

(Source: BSE, taken from: JetFlash manual)

8. What does the text tell us about?
A. The steps to install the JetFlash .

B. The steps to uninstall the JetFlash .
C. The steps to install QuickMenu of the JetFlash.
D. The steps to copy files and folders to the JetFlash.
E. The steps to use JetFlash

9. What indicates that the JetFlash is successfully connected to your computer?
A. The JetFlash 's LED will light up.
B. The computer is restarted automatically.
C. The computer is removing the data to the JetFlash .
D. The Auto Log In of the JetFlash is running.
E. The removable disk represents the JetFlash

10. In addition, a Removable Hardware icon and an icon Quick Menu (provided you setup JetFlash elite) will appear in the Windows System Tray."
The sentence implies ...
A. If the icons do not appear, you must reinstall the JetFlash elite.
B. If the icons do not appear, you must check your hardware configuration.
C. In some computers with different operating systems, the icons may not appear.
D. You must install the icons so that the icons may appear in the Windows System Tray.
E. You have not to install the icons so that the icons may appear in the Windows System Tray.

KUNCI JAWABAN

1. E
2. C
3. D
4. C
5. D
6. A
7. B
8. A
9. A
10. B

Pedoman Penskoran = <u>Skor Perolehan</u> x 100
                                      Skor Tertinggi

Lampiran III: Penilaian Keterampilan

RUBRIK PENILAIAN PRESENTASI

No	Aspek yang Dinilai	Kinerja	Skor
1	Keaktifan dalam kelompok	- Peserta didik aktif dalam diskusi kelompok - Peserta didik cukup aktif dalam diskusi kelompok - Peserta didik kurang aktif dalam diskusi kelompok - Peserta didik tidak aktif dalam diskusi kelompok	3 2 1 0
2	Menyelesaikan masalah	- Peserta didik menyelesaikan masalah dengan konsep yang tepat - Peserta didik menyelesaikan masalah dengan konsep yang kurang tepat - Peserta didik menyelesaikan masalah dengan konsep yang tidak tepat - Peserta didik tidak menyelesaikan masalah yang diberikan	3 2 1 0
3	Proses perhitungan	- Peserta didik melakukan perhitungan dengan tepat - Peserta didik melakukan perhitungan dengan kurang tepat - Peserta didik melakukan perhitungan dengan tidak tepat - Peserta didik tidak melakukan perhitungan	3 2 1 0
4	Presentasi	- Peserta didik presentasi di depan kelas dengan baik - Peserta didik presentasi di depan kelas dengan cukup baik - Peserta didik presentasi di depan kelas dengan kurang baik - Peserta didik tidak presentasi	3 2 1 0
5	Kesimpulan	- Peserta didik membuat kesimpulan dengan tepat - Peserta didik membuat kesimpulan dengan kurang tepat - Peserta didik membuat kesimpulan dengan tidak tepat - Peserta didik tidak membuat kesimpulan	3 2 1 0
		Skor maksimal	15

$$\text{Nilai} = \frac{skor\ perolehan}{15} \times 100$$

LEMBAR PENGAMATAN PENILAIAN PRESENTASI

Hari/tanggal   :
Kegiatan   : Diskusi LKPD

Kelompok	Anggota	Aspek 1				Aspek 2				Aspek 3				Aspek 4				Aspek 5				skor
		0	1	2	3	0	1	2	3	0	1	2	3	0	1	2	3	0	1	2	3	

Beri tanda (√) pada kolom sesuai dengan hasil pengamatan

LEMBAR KERJA PESERTA DIDIK

LKPD

IDENTITAS

Mata Pelajaran	:	Bahasa Inggris
Materi	:	Procedure Text
Sub Materi	:	Manual Instruction
Kelas / Semester	:	XI / Ganjil
Tahun Ajaran	:	2021 / 2022

KOMPETENSI DASAR	
3.11	Menganalisis fungsi sosial, struktur teks, dan unsur kebahasaan beberapa teks prosedur lisan dan tulis dengan memberi dan meminta informasi terkait manual penggunaan teknologi dan kiat-kiat (tips), pendek dan sederhana, sesuai dengan bidang keahlian dan konteks penggunaannya
4.11	Menyusun teks prosedur, lisan dan tulis, dalam bentuk manual terkait penggunaan teknologi dan kiat-kiat (tips), dengan memperhatikan fungsi sosial, struktur teks, dan unsur kebahasaan, secara benar dan sesuai konteks

Tujuan Pembelajaran
o Peserta didik dapat menganalisis tujuan teks, struktur teks dan unsur kebahasaan pada teks prosedur tulis dan lisan dengan benar

Materi Pembelajaran

Definition of Procedure Text
There are three definitions about procedure text:
1. Texts that explain how something works or how to use instruction / operation manuals
   e.g. how to use the video, the computer, the tape recorder, the photocopier, the fax.
2. Texts that instruct how to do a particular activity
   e.g. recipes, rules for games, science experiments, road safety rules.
3. Texts that deal with human behavior,
   e.g how to live happily, how to succeed

Generic Structure of Procedure Text
- Goal : (e.g : How to make spaghetti)
- Material or Ingredient (e.g : the material to cook omelets are egg, onion, vegetable oil, etc)
- Step : (e.g : first, wash the tomatoes, onion, …., second cut the onions becomes slice)

Purpose of Procedure Text
- To explain/tell (the reader) how to make/operate/do something through a sequence of actions or steps.
- To explain steps/instruction to make/operate/do something

Language Feature of Procedure Text:
- Using adverbial of sequence / Using temporal conjunction (e.g: first, second, third, the last)
- Using command / imperative sentence (e.g : put the noodles on the . . ., cut the onion. . ., wash the tomatoes. . .)
- Using adverbials (Adverbs) to express detail the time, place, manner accurate, for example, for five minutes, 2 hours, etc.
- Using action verbs, e.g : make, take, boil, cook
- Using Simple Present Tense

Procedure Text

Let's do it!

Task 1
INSTRUCTION
1. Make a group which contains 3 – 4 students
2. Look at these texts below!

Text 1

How to burn a CD?

Burning a CD allows you to take music from one CD and transfer it onto another CD. This process is possible with any computer that has a CD driver, but it is easier on a computer that can run two CDs at once. Either way, you can copy all your music from one CD to the next. Here is how to copy from one CD to another, using one and two CD drivers.
Instructions Burning with two CD Trays
6. Insert the CD from which you want to burn music into your computer's CD tray. Insert a blank CD into your computer's second CD tray.
7. Open windows media player and wait for it to recognize the CD.
8. Click the "burn" option at the top of Windows Media Player. Drag the songs you want from the list of your songs into the area on the right labeled "Burn List".
9. Choose the blank CD onto which you want to burn your song. This can be done at the top of the Burn List Menu.
10. Click the "Start Burn" button when you have all the song you want for the CD added to the Burn List. Wait for your computer to finish the CD, then take both of the CDs out.

Text 2

How To Operate An Electronic Rice Cooker

Nowadays cooking is no longer a complicated things. Especially when it comes to cooking rice, there is an electronic device designed specially for this. We know this device as Rice Cooker, Magic Jar or Magic Com. The following steps will show you how to operate a Rice Cooker properly.
11. Wash the cooking pot and make sure the inner side is clean.
12. Measure the rice by using the measurement cup and put the rice into the cooking pot. Make sure to give space for the rice, water and the expansion.
13. Rinse the rice so that we can remove the pesticides that may be present.
14. Add some water into the cooking pot, usually we need to see the water is 1cm above the rice surface.
15. Soak the rice for about 30 minnutes in order to make the cooked rice stickier.
16. Put the cooking pot along with the rice and water into the Rice Cooker.
17. Close the Rice Cooker lid and then plug the cable into the electricity socket.
18. Start the Rice Cooker by pressing the Cooking/Timer Button.
19. Wait until the cooking process is over.
20. Open the lid and the rice is ready to be served.

3. Differ goal of the text, generic structure and language features between text 1 and 2!
4. Discuss it with your group!

WORKSHEET

GENERIC STRUCTURES	TEXT 1	TEXT 2
GOAL	....	....
INGREDIENTS	....	....
STEPS	....	....

LANGUAGE FEATURES	
TEXT 1	TEXT 2
....	....
....	....

Choose the correct answer!

The following text is for questions 1 and 2
Application documents:
1. Valid identification such as ID Card/ Student Card/Driver's License/ Passport;
2. Formal proof of residence:
3. If the city/country stated in the valid identification is different from the city/country of the BGT Bank location.
4. If the applicant's valid identification does not provide definite address.
5. Application form or (if online) reference number;
6. Minimum Initial Deposit Rp 150.000,00.

Steps (online application):
1. Visit www.bgt.bank/student-account- application
2. Create BGT User ID
3. Activate your BGT User ID
4. Sign in with your BGT User ID
5. Fill in the Application Form
6. Click submit and save your reference number
7. Bring application documents to your nearest BGT Bank
8. Follow the BGT branch procedure
9. Your bank account have now been opened.

1. What is the common step between online and onsite application to open a bank account   in BGT Bank?
A. Visit BGT Bank website.
B. Create BGT User ID.
C. Take the application form at the branch.
D. Fill in the application form onsite.
E. Bring application documents to the nearest BGT Bank.

2. What TRUE according to the text?
A. To open a bank account in BGT, the deposit must be Rp 150.000,00.
B. Get a reference number if you apply onsite.
C. You have to bring application documents to BGT even if you apply online.
D. You mustprovidefornial proof of residence even if your ID provides definite address.
E. You must be at least l5 years old.

The following text is for questions 3 and 4

Is your refrigerator getting messy and dirty? I'll advise you on how to clean it.

First of all, prepare a cloth, a dish towel, a knife or spatula, vinegar and some water.Then, empty the refrigerator. Place the things on the table or in empty baskets. Throw out aged or inedible food. Toss out anything you don't use regularly.
After that, defrost the refrigerator. Use a knife or spatula to gently remove the ice built-up on the shelves and dispose of it.
Next, wipe your refrigerator inside and outside using a cloth, vinegar and water. Rinse the cloth properly with clean water. Also, do not neglect to clean the door.
Finally, use the dish towel to dry the refrigerator. Let it dry thoroughly before you replace everything. You should keep your refrigerator organized with meat, cheese and butter on one shelf. It will be better if you store raw meat on the bottom shelf to avoid meat juices dripping on to the shelf below. Put the vegetable in the crisper.
Clean your refrigerator once a month. Please remember, do not wash a cold glass shelf with hot water. The sudden temperature change could shatter the glass.

3. Why should we put the meat on the bottom shelf?
A. To spare more space for other items
B. To make the meat easy to store and take
C. To make the refrigerator durable
D. To keep the other shelves clean
E. To keep the freeze organized

4. From the text we can conclude that....
A. We don't need to clean the door
B. We must not use sharp tools to remove ice
C. We should clean our refrigerator one a month
D. We need less than five items to do the procedure
E. It's better to use hot water to wash a cold glass shelf.

The following text is for questions 5 and 8

How to Make Flannel Rose Ring
Ingredients
1. Red Flannel around 10×10 cm
2. Scissors
3. Glue
The ways:
1. Cut round the flannel about 5×3 cm and make spiral in it.
2. Glue each side of spiral flannel.
3. Twist it from central until the end (look like a rose).
4. Cut the flannel in a rectangle (the size depend on your finger).
5. Put the rose in a rectangle and glue it.
6. Flannel rose ring is ready to wear.

5. We need flannel . . . to make rose ring for twice.
A. Less than 10x10cm
B. Only 10x10cm
C. About 10x10cm
D. More than 10x10cm
E. under 10x10cm

6.What should we do after we cut round the flannel?
A. Glue each side of the flannel
B. Cut it in spiral form
C. Twist from the central until the end
D. Put the rose in a rectangle and glue it.
E. prepare all ingredients that we need

7. "*Twist* it from central until the end " (second paragraph)
The underlined word has *similar meaning* with. . .
A. pull
B. Fling
C. Ream
D. Coil
E. Glue

The following text is for questions 8 and 10

Connecting JetFlash (flash disk) to a Computer
1. Plug the JetFlash directly into an available USB port on your desktop or notebook computer.
2. When the JetFlash is successfully connected to a computer, the JetFlash 's LED will light up. A Removable Disk drive* with a newly assigned drive letter indicating the JetFlash will appear in the My Computer window. In addition, a Removable Hardware icon and an icon Quick Menu (provided you setup JetFlash elite) will appear in the Windows System Tray
3. After the JetFlash is connected to the computer, you can start transferring data to the JetFlash Just drag and drop files or folders directly onto the Removable Disk icon that represents the JetFlash . (Source: BSE, taken from: JetFlash manual)

8. What does the text tell us about?
A. The steps to install the JetFlash .
B. The steps to uninstall the JetFlash .
C. The steps to install QuickMenu of the JetFlash.
D. The steps to copy files and folders to the JetFlash.
E. The steps to use JetFlash

9. What indicates that the JetFlash is successfully connected to your computer?
A. The JetFlash 's LED will light up.
B. The computer is restarted automatically.
C. The computer is removing the data to the JetFlash .
D. The Auto Log In of the JetFlash is running.
E. The removable disk represents the JetFlash

10. In addition, a Removable Hardware icon and an icon Quick Menu (provided you setup JetFlash elite) will appear in the Windows System Tray."
The sentence implies …
A. If the icons do not appear, you must reinstall the JetFlash elite.
B. If the icons do not appear, you must check your hardware configuration.
C. In some computers with different operating systems, the icons may not appear.
D. You must install the icons so that the icons may appear in the Windows System Tray.
E. You have not to install the icons so that the icons may appear in the Windows System Tray.