

RENCANA PELAKSANAAN PEMBELAJARAN

Satuan Pendidikan : SMA Negeri 5 Bengkulu
Mata Pelajaran : Bahasa Inggris
Kelas /Semester : XII/ genap
Tema : Manual
Pembelajaran ke : 1
Alokasi waktu : 10 menit

A. Tujuan Pembelajaran

Melalui proses pembelajaran dengan model saintifik, siswa terampil dalam menyusun teks manual, baik secara lisan maupun tulisan, sesuai dengan konteks dengan memperhatikan fungsi social, struktur teks dan unsur kebahasaan yang tepat.

B. Kegiatan Pembelajaran

Kegiatan Pendahuluan/pembuka

- Guru mengajak siswa berdoa sebelum memulai proses pembelajaran
- Guru mengecek kesiapan siswa dalam pembelajaran dengan cara mengecek keadaan siswa yang hadir serta perangkat pembelajaran (seperti buku dan alat tulis)

Kegiatan Inti

- Guru melakukan brainstorming dengan mengajukan pertanyaan atau dengan menyampaikan fakta yang berhubungan dengan materi yang akan dibahas yaitu tentang teks manual.
- Guru menjelaskan secara singkat materi tentang teks manual, meliputi : struktur text, unsur kebahasaan dan tata bahasa yang digunakan.
- Guru memperlihatkan contoh salah satu manual yang diambil dari salah satu produk.
- Guru meminta siswa mengidentifikasi struktur text tersebut beserta unsur kebahasaan dan tata bahasa yang digunakan.
- Guru dapat melengkapi pembelajaran dengan meminta siswa melakukan permainan “chain message” tentang prosedur melakukan sesuatu dalam kelompok (Jika waktu masih memungkinkan

Kegiatan Penutup

- Guru menutup pembelajaran dengan memberikan feedback kepada siswa terkait kegiatan pembelajaran yang telah berlangsung.

C. Penilaian Pembelajaran

C. 1. Penilaian Pengetahuan

Bentuk : Tes tertulis

Contoh soal :

How to clean your digital camera

First, clean the body of the camera. Wipe any dust in the camera, using compressed air, an air blower or a dry cloth. Don't use anything like window cleaning liquid which might damage your digital camera. Remember not to use anything that contains chemical or oil when cleaning camera.

After cleaning the body, you can clean the camera lens. Use a soft cloth to wipe the lens. Only use lens cleaning fluid to clean the lens. Don't forget to wipe the lens cap for the dust. Then clean the image sensor. Use an air blower to remove the dust. Don't use compressed air anything like window cleaning fluid to clean the sensor

Finally, clean the inside of the camera. Open your camera, use an air blower to clean the dust inside the camera.

1. What is the first step to clean a digital camera ?
A. Clean the camera body D. Clean the lens
B. Clean the image sensor E. Clean the inside part
C. Clean lens and the sensor
2. What is the second step in cleaning digital?
A. Clean the image sensor D. Clean the inside part
B. Clean the body E. Clean the lens
C. Wipe the lens
3. What is used to clean the image sensor ?
A. Air blower D. Dry cloth
B. Soft cloth E. Compressed air
C. An oil
4. Use the blower to remove the dust. The synonym of the underlined word is...
A. steam B. clean C. erase D. push E. put
5. Don't use anything like window cleaning liquid which will damage. the antonym is...
A. ruin B. keep C. save D. destroy E. clean

C.2. Penilaian Keterampilan

Bentuk : Praktik (Speaking)

Instruction : Find a manual of technology from various source and present it in front of your classmates).

No	Nama	Aspek Penilaian				
		pronunciation	Intonation	fluency	accuracy	Ket.
1						
2						

SPEAKING RUBRIC ASSESSMENT

Penilaian untuk Kemampuan Berbicara (*Speaking Skill*)

No	Aspek yang Dinilai	Kriteria	Skor
1	Pengucapan (<i>pronunciation</i>)	Hampir sempurna	5
		Ada beberapa kesalahan namun tidak mengganggu makna	4
		Ada beberapa kesalahan dan mengganggu makna	3
		Banyak kesalahan dan mengganggu makna	2
		Terlalu banyak kesalahan dan mengganggu makna	1
2	Intonasi (<i>intonation</i>)	Hampir sempurna	5
		Ada beberapa kesalahan namun tidak mengganggu makna	4
		Ada beberapa kesalahan dan mengganggu makna	3
		Banyak kesalahan dan mengganggu makna	2
		Terlalu banyak kesalahan dan mengganggu makna	1
3	Kelancaran (<i>fluency</i>)	Sangat lancar	5
		Lancar	4
		Cukup lancar	3
		Kurang lancar	2
		Tidak lancar	1
4	Ketelitian	Sangat teliti	5

<i>(accuracy)</i>	Teliti	4
	Cukup teliti	3
	Kurang teliti	2
	Tidak teliti	1

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Guru Mapel

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Penjelasan singkat materi

Ok ,, students today we are going to discuss about manual. Anyone know what is manual? Do you think manual is similar to tips. Actually not. Manual is some instructions about how to do something correctly. Mean while tips is refers to advice of doing something correctly. When we buy a product (technology, food or beverage) , it is usually accompanied with manual, either in form of a piece of paper or a book. What we will discuss in this meeting is a simple manual which consist of few steps.

Manual text usually has three parts, namely : goal, tools/materials and steps. The goal usually can be define from the tittle, for example *How to replace cell phone battery*. Tools means what we need to do the task for example ; cell phone, battery, screw etc. Finally the steps. It refers to some instructions we must follow to do the task correctly. The Manual text does not always contain tools or material clearly but we can see the tools or material presented in the steps. Manual Text in our lesson also known as “procedure text”.

Even though Manual may be presented in various form, it is usually has the same language feature. First it is usually use a command. For example : get, prepare, remove, uncover, put, fold etc. The writing of command sentence is by putting the command word in the beginning of the sentence. Look at the following sentence :

If you want to replace the cell phone battery, turn off the cell phone.

Remove the battery after you open the lid.

The second feature is that the text usually use present tense. It is because the text is related to the current situation when the task is happening. The next feature is the manual or procedure text use time sequence, such us first, second, third and so forth. In written from it also appears in form of number such as : 1,2,3 etc. The fourth is the text usually use the pronounce you or we.

Ok..students..after you are listening the explanation about procedure text, Now I will show you a manual about technology. I ‘ll give you a copy and please read the manual for 5 minutes. After that please identify the goal, tools/material, and steps.