

RENCANA PELAKSANAAN PEMBELAJARAN

Satuan Pendidikan : SMAN 3 Tebingtinggi
 Kelas / Semester : X / 1 (Ganjil)
 Tema : Functional Text
 Sub Tema : Teks Pengumuman (Announcement Text)
 Alokasi waktu : 10 menit

A. Tujuan Pembelajaran

Setelah mengikuti pembelajaran ini peserta didik diharapkan dapat

1. Mengidentifikasi fungsi sosial, struktur teks dan unsur kebahasaan teks pengumuman (Announcement Text).
2. Memahami fungsi sosial, struktur teks dan unsur kebahasaan teks pengumuman (announcement text) sederhana
3. Menyusun teks pengumuman (announcement text), pendek dan sederhana, dengan memperhatikan fungsi sosial, struktur teks, dan unsur kebahasaan yang benar dan sesuai konteks.

B. Kegiatan Pembelajaran

TAHAPAN	KEGIATAN	UNSUR INOVATIF	WAKTU
PENDAHULUAN	<ol style="list-style-type: none"> 1. Guru memberi salam dan berdoa 2. Guru mengecek kehadiran peserta didik dan memberi motivasi. 3. Guru memberikan motivasi dan apersepsi tentang materi yang akan disampaikan serta menyampaikan manfaat mempelajari fungsi sosial, struktur teks dan unsur kebahasaan teks pengumuman. 4. Guru Menyampaikan tujuan pembelajaran 5. Guru memberikan Pretest secara online menggunakan aplikasi Ispringquismaker 	Religiositas Disiplin Komunikasi Komunikasi 4c-berpikir kritis	2'
INTI	<ol style="list-style-type: none"> 1. Guru menampilkan slide materi tentang teks pengumuman (struktur teks dan tata kebahasaan) 2. Peserta didik mencermati penjelasan yang diberikan oleh guru. 3. Guru memberikan penjelasan ringkas dan contoh dari teks pengumuman (announcement teks) 4. Guru membagi siswa dalam kelas menjadi beberapa kelompok yang terdiri dari 4 peserta didik dan memberikan LKPD yang akan didiskusikan oleh peserta didik. 5. Setiap kelompok diminta membuat sebuah teks pengumuman dan kemudian ditampilkan di depan kelas. 6. Setiap kelompok memberikan respon dari hasil pekerjaan kelompok lain 7. Guru memberikan penguatan dan membahas hasil diskusi kelompok peserta didik 	berpikir kritis Komunikasi Komunikasi Mandiri, kreatif, 4C- KOLABORASI	6'
PENUTUP	<ol style="list-style-type: none"> 1. Peserta didik dan Guru menyepakati tentang informasi dalam struktur dan ketatabahasaan teks pengumuman 2. Peserta didik menyimpulkan tentang materi teks pengumuman 3. Guru bersama peserta didik melakukan refleksi terhadap kegiatan yang telah dilaksanakan 4. Guru memberikan postest secara online menggunakan aplikasi Ispringquismaker 5. Guru menyampaikan materi untuk pertemuan selanjutnya 6. Guru mengakhiri pembelajaran dengan berdoa dan menutup dengan mengucapkan salam. 	Tanggung jawab, jujur 4c-berpikir kritis Religiositas	2'

C. Teknik Penilaian (terlampir)

- a. Penilaian Sikap : Observasi
- b. Penilaian Pengetahuan : soal pilihan ganda
- c. Penilaian Keterampilan : Unjuk kerja dalam bentuk produk/portofolio

Mengetahui,

Kepala Sekolah



Herlinah, M.Pd

NIP. 197006291999032001

Tebingtinggi, Januari 2022

Guru Mata pelajaran

A handwritten signature in black ink, appearing to read "Felis Meidi".

Felis Meidi, S.Pd

NIP. 198305022010011016

LEMBAR KERJA PESERTA DIDIK (LKPD)

Sekolah : SMA Negeri 3 Tebingtinggi
Mata Pelajaran : Bahasa Inggris
Kelas/ Semester : X/ I (Ganjil)
Materi Pokok : Teks Pengumuman/
(Announcement Text)

Group : _____

Anggota : 1. _____
2. _____
3. _____
4. _____

A. Tujuan Pembelajaran

1. Memahami fungsi sosial, struktur teks dan unsur kebahasaan teks pengumuman (announcement text) sederhana
2. Menyusun teks pengumuman (announcement text), pendek dan sederhana, dengan memperhatikan fungsi sosial, struktur teks, dan unsur kebahasaan yang benar dan sesuai konteks. .

B. Petunjuk Kerja

1. Pengetahuan : Reading Skill

Direction : Choose the correct answer of the following questions based on the text given

2. Keterampilan : Writing Skill

Direction : work in group, write announcement text based on the topics given.

C. Sumber Soal : <http://englishadmin.com/2019/03/59-contoh-soal-teks-announcement-dan-jawaban.html>

Part A : Reading skill

Direction : Choose the correct answer of the following questions based on the text given !

Announcement Text 1

To : All students and teachers

Come and visit our new library. Lots of new books (brand new novels and non-fiction books. are available. You can also enjoy our newest DVDs collection.

Head of library

Ramadhan

1. What are the things offered in the new library ?
 - A. Books and DVDs.
 - B. Old and new books.
 - C. New books and novels.
 - D. New DVDs and non-fiction books.
 - E. Popular movies
2. Why does the writer make the announcement ?
 - A. To resume a new novel.
 - B. To invite the reader to visit the library.

- C. To let the reader know about the head of library.
- D. To help the reader know where to find the DVDs.
- E. To make competition who visit the library a lots

3. Who make the announcement ?

- A. Ramadhan
- B. All students
- C. All teachers
- D. The librarian
- E. Guardian

Announcement Text 2

Announcement

English Conversation Club (ECC.)

is opening registration for new members

join us and improve your English!

Every Thursday from 16.00 to 17.00 at the school hall

For registration, please contact

Wayan

Anissa

4. When do the members have meeting ?

- A. In the morning.
- B. On Thursday afternoon.
- C. On Thursday morning.
- D. In the afternoon at three o'clock.
- E. Tuesday night

5. Where do they have the meeting ?

- A. In the ECC's meeting room.
- B. In the VIIA classroom.
- C. At the school hall.
- D. At the canteen.
- E. City hall

6. How long does the meeting last ?

- A. One and a half hours.
- B. One hour.
- C. One and a quarter hours.
- D. Two hours.
- E. One o'clock

Announcement Text 3

Announcement

This is a new school year and there are many new students around. Please be friendly and help them understand the rules of our school.

Principal

7. Where can you find the text ?

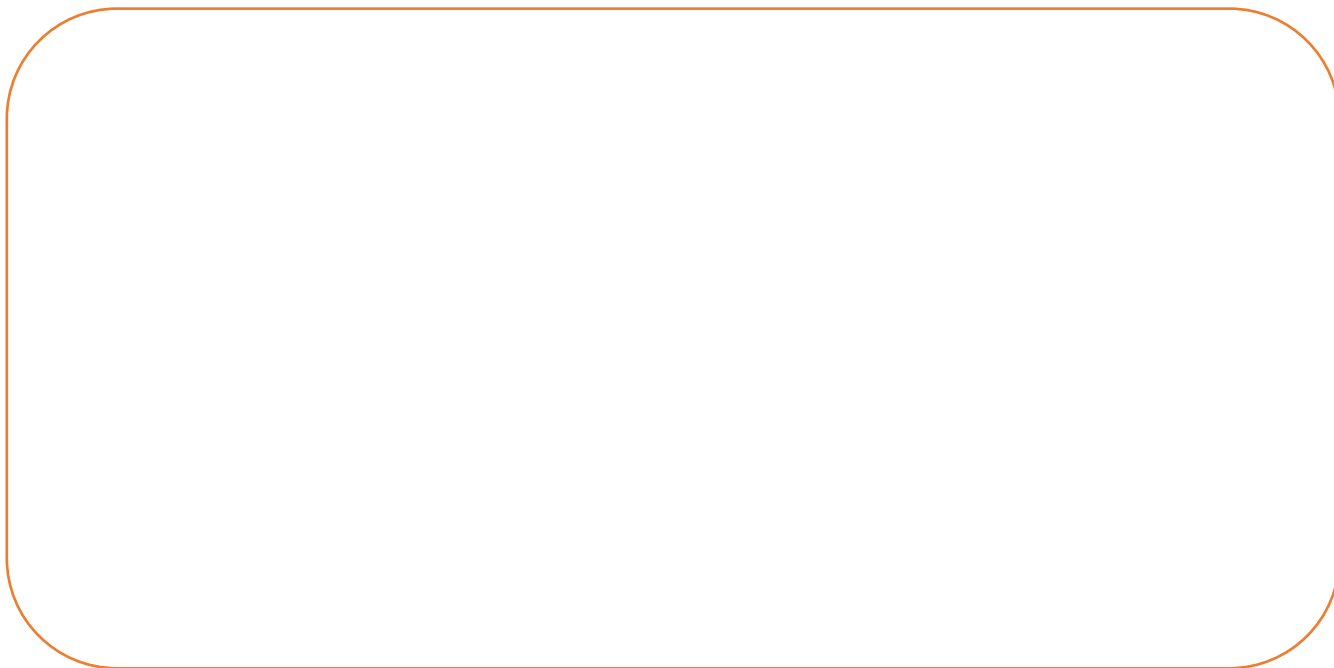
- A. At a school.
- B. At a bookstore.
- C. At a bank.
- D. At a park.
- E. At school fee sheet

8. Why does the principal make the announcement ?
- A. To ask the students to be nice.
 - B. To let the students introduce to their junior.
 - C. To ask the students to contact their parents.
 - D. To inform about the new school year.
 - E. To persuade students to have holiday
9. Who do you think reads the announcement ?
- A. New students.
 - B. Senior students.
 - C. Parents.
 - D. Teachers.
 - E. School graduates
10. "Please be friendly..." . What is the meaning of the underlined word ?
- A. Disturbing
 - B. Interesting
 - C. Welcoming
 - D. Bothering
 - E. Attacking

Part B : Writing Skill

Direction : work in group, write announcement text based on the topics given!

Topics : 1. School 2. Public Area 3. Government



LEMBAR PENILAIAN

1. Penilaian Sikap

No	Nama Siswa	Aspek Perilaku yang Dinilai				Jumlah Skor	Skor Sikap	Kode Nilai
		BS	JJ	TJ	DS			
1								
2		
3								
4								
5								

BS : Bekerja Sama JJ : Jujur TJ : Tanggun Jawab DS : Disiplin	kriteria: 100 = Sangat Baik 75 = Baik 50 = Cukup 25 = Kurang
--	--

Skor maksimal = jumlah sikap yang dinilai dikalikan jumlah kriteria = 100 x 4

Kode nilai / predikat :

75,01 – 100,00	= Sangat Baik (SB)
50,01 – 75,00	= Baik (B)
25,01 – 50,00	= Cukup (C)
00,00 – 25,00	= Kurang (K)

2. Penilaian Pengetahuan (Listening Skill)

Teknik Penilaian : Tes Tertulis (Reading skill)

Bentuk Penilaian : Pilihan Ganda

Instrumen Penilaian :

NO	SOAL NOMOR	SKOR	Kunci Jawaban
1	Soal No. 1	10	C
2	Soal No. 2	10	B
3	Soal No. 3	10	A
4	Soal No. 4	10	B
5	Soal No. 5	10	C
6	Soal No. 6	10	B
7	Soal No. 7	10	A
8	Soal No. 8	10	D
9	Soal No. 9	10	B
10	Soal No. 10	10	C
TOTAL SKOR		100	

3. Penilaian Kompetensi Keterampilan

Teknik Penilaian : Portofolio

Bentuk Penilaian : Unjuk Kerja

Direction :

1. work in your group and discuss with your friends, then write announcement text based on the topic you have chosen
2. Present your work in front of the class

RUBRIK PENILAIAN (Announcement Text)

No.	Aspek yang dinilai	Kriteria	Skor
1	Tujuan Komunikatif	Sangat memahami	5
		Memahami	4
		Cukup memahami	3
		Kurang memahami	2
		Tidak Memahami	1
2	Keruntutan Teks	Struktur teks yang digunakan sangat runtut	5
		Struktur teks yang digunakan runtut	4
		Struktur teks yang digunakan cukup runtut	3
		Struktur teks yang digunakan kurang runtut	2
		Struktur teks yang digunakan tidak runtut	1
3	Pilihan Kosakata	Sangat variatif dan tepat	5
		Variatif dan tepat	4
		Cukup variatif dan tepat	3
		Kurang variatif dan kurang tepat	2
		Tidak variatif dan tidak tepat	1

Skor maksimum : 15

Total = skor yang didapat x 100 / skor maksimum

Materi Teks Pengumuman (Announcement Text)

Announcement adalah sebuah functional text yang menunjukkan pemberitahuan resmi/tidak resmi dalam bentuk lisan/tulisan yang berisikan pesan untuk diketahui oleh semua orang, biasanya berupa sebuah ajakan. Kita dapat mendengar atau melihat Announcement dimana-mana seperti di majalah, koran, mading, tempat ibadah, tempat umum, Televisi, Radio, dan lain lain.

Jenis-Jenis Announcement

- Lowongan pekerjaan
- Penerimaan murid baru
- Pengumuman orang hilang
- Pengumuman
- Berita kematian seseorang
- Pengumuman sebuah acara
- Pemberitahuan dari pemerintah
- Pengumuman mading (Majalah dinding)

Bagian-Bagian Announcement

- Judul (Title)
- Tanggal/waktu (Date/time)
- Tempat (Place)
- Orang yang dapat di hubungi (Contact person)

Generic Structure dari Announcement

Announcement mempunyai struktur yang sangat sederhana yaitu

1. Title : Judul. Bagian ini menunjukkan perwakilan dari keseluruhan dari Announcement, dengan ini pembaca / pendengar dapat mengetahui langsung secara singkat isi dari Announcement tersebut.
2. Explanation: Penjelasan. Bagian ini merupakan isi dari sebuah Announcement. Biasanya terdiri dari informasi yang mencakup jenis kegiatan, waktu, tempat, dan kepada siapa Announcement itu ditujukan.
3. More Information/Contact Person (Berisi informasi pelengkap)

Bagian-Bagian Announcement Bagian dari announcement meliputi :

1. Judul atau jenis kejadian (The title/type of event).
2. Tanggal dan waktu (date and time).
3. Tempat (place).
4. Orang atau alamat yang dapat dihubungi (contact person/address).

Sumber materi:

<https://www.jagoanbahasainggris.com/2017/03/materi-struktur-dan-contoh-teks-Announcement.html>

CONTOH SOAL PRETEST dan POSTEST (ANNOUNCEMENT TEXT)

Student's Name : _____ Grade : _____

Direction : Choose the correct answer of the following questions based on the text given !

Attention

All students must join the class meeting from 15th December to 21st Desember2008

Principal

Nathalie

1. What kind of the text is it ?
 - A. A letter
 - B. A label
 - C. A postcard
 - D. An announcement >>>
 - E. Memo

2. what is the text about ?
 - A. The class meeting in a school.
 - B. The winner of the class meeting.
 - C. An invitation to join a class meeting. >>
 - D. The plan of having a class meeting.
 - E. Discussion about holding a class meeting

Attention Please!

Students of grade XII are welcome to attend a morning seminar on :

HOW TO PREPARE FOR THE FINAL EXAMINATION

You can learn a lot from Mr. Budi Umar, a well-known education consultant.

Date : July, 27th, 2018

Time : 07.30

Venue : School main hall

Don't miss this free event. Seats are limited.

To reserve your seat, please call Kemal : 0812 69795677 Or 085234576

3. The advantages of attending the seminar that students get are able
 - a. To meet the education consultant
 - b. To prepare for the final examination >>
 - c. To teach strategies for the final examination
 - d. To get the free chance of joining the seminar
 - e. To be a presenter in that seminar

4. Who will come to the morning seminar?
 - a. All students
 - b. Mr. Budi Umar
 - c. Students of class XII >>
 - d. All students and their neighbours
 - e. Student who is the best in class XII

SCHOOL ANNOUNCEMENT

To : All students

We would like to inform you, that we would be having the school holiday from Thursday 8th to Saturday 10th August 2015.

During the holiday, our school has already made plans! We want to go camping in the Highlands to a place called Avimore. It's an outdoor centre where you can learn to climb, canoe and fish and do all sorts of exciting things.

Of course, we have to take you to Edinburgh Castle and the Festival too. Don't worry; you aren't going to be

bored! The school pays for all students, so you are free of charge.

Don't forget to take your changing clothes with you. it may be wet. For those who want to go, please meet Mr. Ananta at the teacher's office.

Sincerely Yours

Principal

5. What should the students do to join the activity?
 - a. To pay for the trip
 - b. To go to the teacher's office >>
 - c. To meet the headmaster
 - d. To bring the changing clothes
 - e. To visit principal's house

6. From the text we know that
 - a. There are at least 5 activities that the school offers >>
 - b. The students should bring their own food
 - c. The holiday will last for two days
 - d. The holidays won't be excited
 - e. All student will be examined in the Highlands

7. The text is written to
 - a. To give information about the activity on school holiday >>
 - b. To describe an outdoor activity on school holiday
 - c. To remind students about an outdoor activity
 - d. To announce the school thursday matter
 - e. To persuade students on joining student clun in the holiday

To: All students

To celebrate the Hero's day, our Student Organization will hold some interesting programs such as English Speech Contest, Story Telling and Class Wall Magazine Competition.

Time : November 15, 2018, 8.00 a.m – 13.00 p.m

Theme : Hero

Registration: Budi

The coordinator of this program

8. What does the text announce?
 - a. A student organization
 - b. An English Speech Contest
 - c. Interesting event
 - d. A Hero's Day Celebration >>
 - e. Student organization forum

9. Based on the text we can say that ...
 - a. The programs will last for 5 hours >>
 - b. The programs will be held in the Hero Street
 - c. Two competitions will be held
 - d. Budi is one of judges of the programs
 - e. Only some student will participate in the celebration

10. Who will join the competition?
 - a. All students
 - b. Students and teachers
 - c. Students of class XII
 - d. The coordinator of this program
 - e. Student who is the best in class XII