



RENCANA PELAKSANAAN PEMBELAJARAN (RPP)

SIMULASI MENGAJAR GURU PENGERAK

Sekolah	:	SMKN 12 Malang
Mata Pelajaran	:	Bahasa Inggris
Kelas/Semester	:	XI / Gasal
Materi Pokok	:	Procedure Text (Manual)
Alokasi Waktu	:	10 Menit

Kompetensi Dasar

3.18 Menganalisis fungsi sosial, struktur teks, dan unsur kebahasaan beberapa teks prosedur lisan dan tulis dengan memberi dan meminta informasi terkait manual penggunaan teknologi dan kiat-kiat (tips), pendek dan sederhana, sesuai dengan bidang keahlian dan konteks penggunaannya

4.18 Menyusun teks prosedur, lisan dan tulis, dalam bentuk manual terkait penggunaan teknologi dan kiat-kiat (tips), dengan memperhatikan fungsi sosial, struktur teks, dan unsur kebahasaan, secara benar dan sesuai konteks

Tujuan Pembelajaran

Melalui model pembelajaran Discovery Learning, disajikan sebuah teks berbentuk manual penggunaan alat elektronik beserta ilustrasinya, peserta didik mampu menyimpulkan tujuan, fungsi sosial, struktur teks, dan unsur bahasa yang terdapat pada teks dengan metode literasi dan unjuk kerja dengan menumbuhkan sikap percaya diri, bertanggung-jawab, kerjasama, dan sikap menghargai pendapat orang lain.

Sub Materi

Manual penggunaan alat elektronik (*How to operate an electronic device*)

Kegiatan Pembelajaran

Kegiatan Pendahuluan (2 menit)
<ol style="list-style-type: none">1. Guru menyampaikan salam kepada peserta didik, mengajak berdoa sebelum memulai kegiatan pembelajaran, serta mengecek kehadiran siswa.2. Guru memberi motivasi kepada peserta didik untuk tetap semangat belajar dan menjaga kesehatan ditengah pandemi covid 193. Guru menyampaikan kompetensi dan tujuan pembelajaran dari mempelajari materi Procedure Text (<i>Manual</i>).4. Menyampaikan motivasi tentang apa yang dapat diperoleh (tujuan & manfaat) dengan mempelajari Procedure Text (<i>Manual</i>).5. Guru menjelaskan aktivitas yang akan dilakukan dan cara penggerjaannya.



Kegiatan Inti (6 menit)	
Literacy	Mengamati Mengamati sebuah teks prosedur tulis dengan memberi dan meminta informasi terkait manual penggunaan teknologi berupa potongan gambar dan menyusunnya menjadi sebuah langkah atau prosedur penggunaan alat dalam kehidupan sehari-hari, pendek dan sederhana, sesuai dengan konteks penggunaannya dengan seksama
Critical Thinking	Menanya Menganalisis fungsi sosial, struktur teks dan unsur kebahasaan tentang teks prosedur lisan atau tulis dengan memberi dan meminta informasi terkait manual penggunaan teknologi, pendek dan sederhana, sesuai dengan konteks penggunaannya dengan teliti.
Collaboration	Mengeksplorasi Secara berkelompok mengumpulkan data dan mendiskusikan mengenai fungsi sosial, struktur teks dan unsur kebahasaan dalam beberapa teks prosedur tulis dengan memberi dan meminta informasi terkait manual penggunaan teknologi, pendek dan sederhana, sesuai dengan konteks penggunaannya dengan penuh rasa ingin tahu melalui permainan menggunakan <i>Boardgame</i> .
Communication	Mengasosiasi & Mengkomunikasikan Menceritakan kembali isi dari teks lisan dan tulis dalam bentuk manual terkait penggunaan teknologi, dengan memperhatikan fungsi sosial, struktur teks, dan unsur kebahasaan, secara benar dan sesuai konteks dengan bidang pekerjaan dengan inovatif dan jujur melalui <i>worksheet</i> siswa.
Creativity	Peserta didik bersama guru menyimpulkan materi yang telah dipelajari tentang point-point penting yang muncul dalam kegiatan pembelajaran pada materi berupa tujuan, fungsi sosial, struktur teks, dan unsur kebahasaan teks prosedur berupa manual.
Kegiatan Penutup	
<ol style="list-style-type: none">1. Guru memberikan umpan balik terhadap proses pembelajaran dan melakukan penilaian.2. Guru memberi kuis untuk mengecek pemahaman siswa terhadap materi yang telah dipelajari.3. Guru memotivasi peserta didik agar tetap semangat belajar dan Merencanakan kegiatan tindak lanjut dan rencana kegiatan pembelajaran untuk pertemuan berikutnya.4. Menutup kegiatan belajar mengajar dengan berdoa.	

Penilaian

1. Penilaian Sikap: Obserbasi selama kegiatan pembelajaran
2. Penilaian Pengetahuan: Tes tulis dan penugasan
3. Penilaian Ketrampilan: Unjuk kerja tulis dan lisan selama kegiatan pembelajaran..

E. Alat dan Bahan

Alat : Papan Permainan (*Boardgame*), dadu, kartu

Bahan : *Worksheet*, *Quiz*.

Sumber Belajar:



1. Widiati, U dkk. 2017. Bahasa Inggris X. Kementerian Pendidikan dan Kebudayaan
2. Lande, S.K. dan Astuti, E.M. 2018. Forward An English X. Jakarta: Erlangga
3. <https://www.cleanipedia.com/.../laundry-washing/how-to-use>
4. <http://www.mata-pelajaran.xyz/2018/03/contoh-procedure-text-how-to-use-atm.html>

F. Lampiran

1. Lampiran 1 : Student's Worksheet 1& 2
2. Lampiran 2 : Quiz
3. Lampiran 3 : Alat Pelajaran berupa Papan Permainan (Boardgame)
4. Lampiran 4 : Rubrik Penilaian

Mengetahui,
Kepala SMKN 12 Malang

Malang, 18 Juli 2021
Guru Mata Pelajaran

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LAMPIRAN 1.1

STUDENT'S WORKSHEET 1

LOOK AT THE FOLLOWING PICTURES AND THEN REARRANGE THEM INTO A GOOD PICTURE.

PICTURE A



PRESS THE LEVER DOWN

PICTURE B



PULL THE PIN

PICTURE C



AIM THE NOZZLE AT THE FIRE

PICTURE D



SWEEP SIDE TO SIDE

THE BEST ARRANGEMENT IS _____; _____; _____; _____



LAMPIRAN 1.2

STUDENT'S WORKSHEET 2

GROUP : _____

NAME : _____

- 1.
- 2.
- 3.
- 4.

After you play the **boardgame**, what information can you get from the text? Fill in the following table based on your discussion with your group!

1.	What is the title of the text?
2.	What is the purpose of the text?
3.	Mention parts of the text!
4.	Give some examples of the following form from the text! Simple Present tense: Verbs: Conjunctions:
5.	Can you rewrite the text using your own words?



LAMPIRAN 2

QUIZ

Read the text below, and then choose the best answer for questions 1-3!

Manuals for Using Washing Machine

1. Add your dirty clothes and detergent to the drum of the machine.
2. Fill the drum with water at the temperature you require.
3. Perform the 'Wash' cycle – bear in mind a large load will need more time to wash than a smaller one.
4. Once the 'Wash' cycle has finished, drain the dirty water using the hose. Refill the drum with fresh water.
5. Switch on the 'Rinse' cycle. A fully automatic machine will do all of this for you.
6. After the 'Rinse' cycle your clothes should be completely clean.
7. You now need to get the clothes as dry as possible by spinning them. A fully automatic machine will do this for you, but if you have a semi-automatic machine, you now need to transfer your clothes from the washing drum into the other drum – again, the size of the load will determine how long you need to spin them for.
8. With all types of machine, once the spin cycle is finished, you should remove the clothes as soon as possible and hang them up to dry.



Source: gutenberg.org

(<https://www.cleanipedia.com/.../laundry-washing/how-to-use..>)

1. What should you do first when using washing machine to wash your clothes?
 - A. Fill the drum with water.
 - B. Add some detergent to the drum.
 - C. Push the “wash” button.
 - D. Switch the “rinse” button.
2. What should you switch after ‘wash’ process is finished?
 - A. Drain the dirty water using the hose.
 - B. Refill the drum with fresh water.
 - C. Add some detergent to the drum.
 - D. Wash the dirty clothes.
3. What should you do to make your clothes dry?
 - A. Rinse the clothes
 - B. Wash the clothes



- C. Spin the clothes
- D. Drain the drum

Read the text below, and then choose the best answer for questions 4-5!

How to Use your ATM

ATMs, or Automated Teller Machines, provide a simple, convenient way to access your bank account from just about anywhere. Though ATMs may seem confusing at first, they're actually incredibly straightforward and easy to operate. Here are some simple steps to use an ATM especially to withdraw some money.

How to Use

1. To use an ATM, first insert your debit card into the machine.
2. Select your language if necessary.
3. Enter your account's secure 4-digit (sometimes 6-digit) PIN number. For security, cover the number pad while typing to make sure nobody sees your PIN.
4. Once the menu screen pops up, select whether you want to withdraw money, deposit money, transfer money, make a payment, or check your account balance.



Source: google.com

5. To withdraw money, for instance, select withdrawal menu and then set the amount of money you'd like to withdraw.
6. Follow the on-screen prompts to complete your transaction.
7. Once the transaction is complete, the money will come out from the ATM.
8. As you collect the money, your ATM Card will come out too. Don't forget to take and save it.

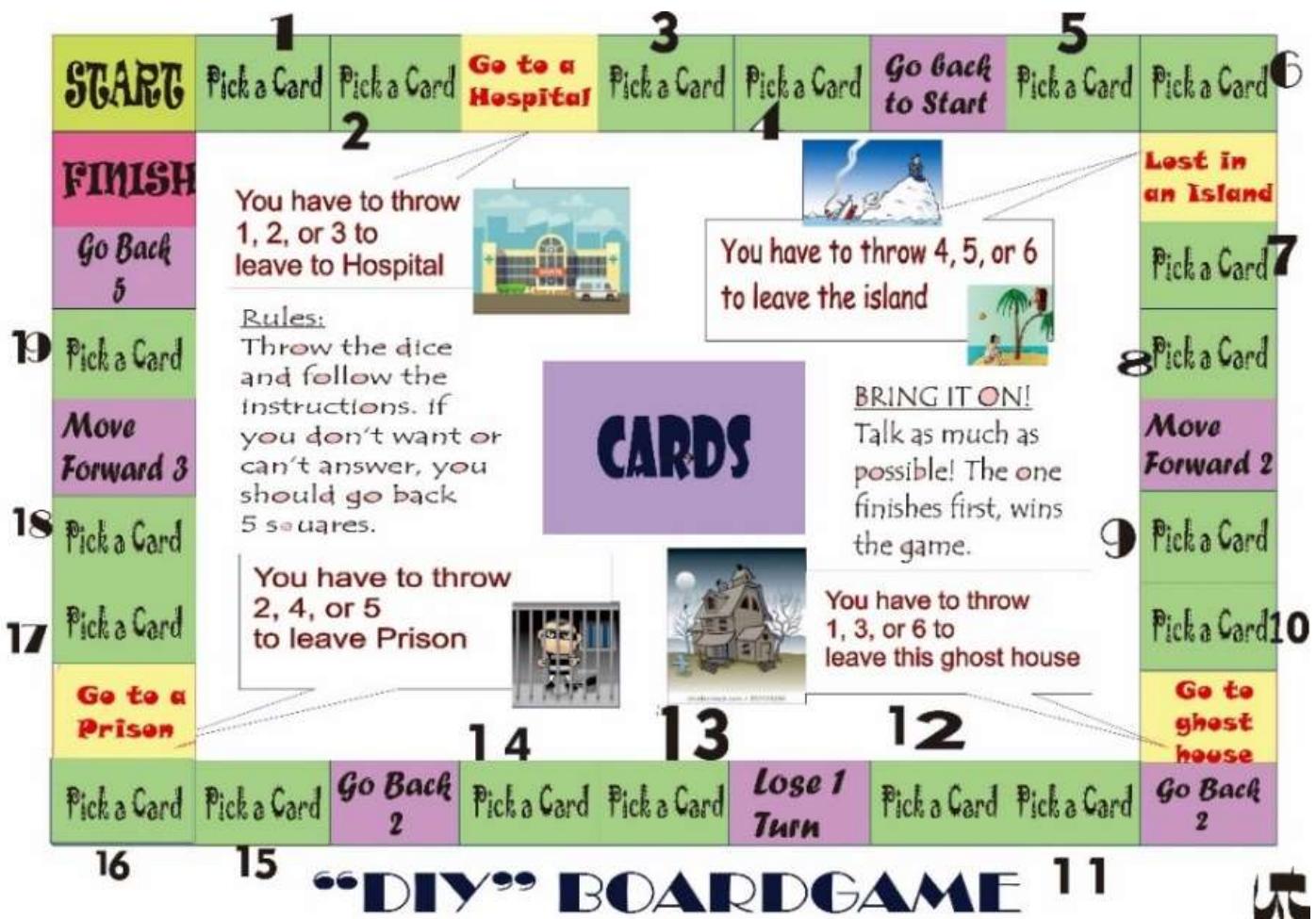
<http://www.mata-pelajaran.xyz/2018/03/contoh-procedure-text-how-to-use-atm.html>

4. What is the purpose of the manual?
 - A. To tell about what the ATM machine is.
 - B. To inform on how to withdraw money from the ATM machine.
 - C. To describe parts of the ATM machine.
 - D. To explain about who can use the ATM machine.
5. The following steps are on how to withdraw some money from the ATM machine, *except*.....
 - A. Insert the debit card into the machine.
 - B. Enter the account's PIN number.
 - C. Push the debit card into the machine.
 - D. Select the language when necessary.



LAMPIRAN 3

ALAT PELAJARAN : PAPAN PERMAINAN (BOARDGAME)





READING TEXTS FOR THE BOARDGAME

TEXT 1	TEXT 2
<ol style="list-style-type: none">1. Add your dirty clothes and detergent to the drum of the machine.2. Fill the drum with water at the temperature you require.3. Perform the ‘Wash’ cycle – bear in mind a large load will need more time to wash than a smaller one.4. Once the ‘Wash’ cycle has finished, drain the dirty water using the hose. Refill the drum with fresh water.5. Switch on the ‘Rinse’ cycle. A fully automatic machine will do all of this for you.6. After the ‘Rinse’ cycle your clothes should be completely clean.7. You now need to get the clothes as dry as possible by spinning them. A fully automatic machine will do this for you, but if you have a semi-automatic machine, you now need to transfer your clothes from the washing drum into the other drum – again, the size of the load will determine how long you need to spin them for.8. With all types of machine, once the spin cycle is finished, you should remove the clothes as soon as possible and hang them up to dry. <p>(https://www.cleanipedia.com/.../laundry-washing/how-to-use)</p>	<p>ATMs, or Automated Teller Machines, provide a simple, convenient way to access your bank account from just about anywhere. Though ATMs may seem confusing at first, they’re actually incredibly straightforward and easy to operate. Here are some simple steps to use an ATM especially to withdraw some money.</p> <p>How to Use</p> <ol style="list-style-type: none">1. To use an ATM, first insert your debit card into the machine.2. Select your language if necessary.3. Enter your account’s secure 4-digit (sometimes 6-digit) PIN number. For security, cover the number pad while typing to make sure nobody sees your PIN.4. Once the menu screen pops up, select whether you want to withdraw money, deposit money, transfer money, make a payment, or check your account balance.5. To withdraw money, for instance, select withdrawal menu and then set the amount of money you’d like to withdraw.6. Follow the on-screen prompts to complete your transaction.7. Once the transaction is complete, the money will come out from the ATM.8. As you collect the money, your ATM Card will come out too. Don’t forget to take and save it. <p>http://www.mata-pelajaran.xyz/2018/03/contoh-procedure-text-how-to-use-atm.html</p>



CARDS FOR THE BOARDGAME

What is the best title for text 1?	What is the best title for text 2?	How many steps do you find in text 1?
What is the purpose of the manual in text 1?	What is the purpose of the manual in text 2?	How many steps do you find in text 2?
What should we do before click the button “wash”?	Can you mention some verbs in text 1?	Can you mention some verbs you find in text 2?
Look at text 1 What do you do after you add some detergent into the drum?	Look at text 1 What should you do to make your clothes dry?	Look at text 1 What should you switch after ‘wash’ process is finished?
Look at text 2 What should you do after you insert the debit card into the machine?	Look at text 2 Is it necessary to select a language?	Look at text 2 You have to select the amount of the money you want to withdraw. (TRUE/FALSE)



LAMPIRAN 4

RUBRIK PENILAIAN & PEDOMAN PENSKORAN

1. PENILAIAN PENGETAHUAN

Bentuk: Tes Tulis

Instrumen: *Quiz* (Lampiran 2)

Kunci Jawaban:

Nomor 1	Nomor 2	Nomor 3	Nomor 4	Nomor 5
B	A	C	B	C

Pedoman Penskoran:

1. Tiap jawaban benar mendapat nilai 1
2. Nilai maksimal adalah = jumlah soal seluruhnya

Nilai siswa = skor diperoleh X 100
 skor maksimal

2. PENILAIAN KETRAMPILAN

Bentuk: Unjuk Kerja Lisan (*Speaking*)

Instrumen: Papan Permainan (*Boardgame*)

Rubrik Penilaian:

Nama Siswa	Content (isi)			Fluency (kelancaran)			Accuracy (ketepatan)			Pronunciation (pelafalan)			Jumlah Skor Perolehan
	1	2	3	1	2	3	1	2	3	1	2	3	

Keterangan skor:

3 = baik

2 = Cukup

1 = Kurang baik

Kriteria penilaian dapat dilakukan sebagai berikut :

$$\text{Skor maksimal} = \text{Jumlah Indikator} \times \text{Skor maksimal per indikator}$$
$$4 \times 3 = 12$$

Penentuan nilai :

$$\text{Nilai siswa} = \frac{\text{Jumlah Skor Perolehan}}{\text{Skor maksimal}} \times 100$$